

**St. Luke's Lutheran Church Council Meeting
7595 Center Pkwy, Sacramento, CA 95823
March 19, 2019**

APPROVED 04/16/19

Christina Hisamoto (acting secretary) for

Merle Zbrog

Secretary

Present: President Carolyn Andrews, Vice President Christina Hisamoto, Treasurer Bob Behr, Secretary Merle Zbrog, Pastor Carl Hoppman, Ron Webb (Finance Board), Faith Thomas (Community Concerns), Lauren Orcutt (Education), Samantha Basquez (Youth Board Co-chair), Laura Tice (Youth Board Co-chair), Marlene Kiser (W-ELCA), Peggy Moser (Worship and Music), Clarence Korhonen (for Kelly Boyer: Property Board).

Absent: Kelly Boyer (Excused), Carole Vance (Excused)

Pastor Hoppman opened with prayer.

Call to Order: The meeting was called to order by President Carolyn Andrews at 6:59 pm Pacific Time.

Samantha Basquez read the mission statement:

Through the power of the Holy Spirit, we accept God's call to spread the good news, serve those in need, and share the victory of Jesus Christ throughout the world.

Approval of Minutes: A draft copy of the February council meeting was e-mailed to all council members to review before the meeting. Marlene Kiser mentioned the need to make a correction: The MOTION to approve the January 2019 meeting minutes was NOT made by Peggy Moser; it was Bob Behr.

- MOTION made by Ron Webb to approve the February 2019 meeting minutes as corrected; seconded by Peggy Moser. *Motion carried.*

(NOTE: Approved minutes are posted on the website. You can download your own copy by going to "Resources" and then clicking on "Council Meeting Minutes – 2019.")

President's Remarks: Carolyn Andrews thanked everyone for emailing the written reports and asked that reports be sent as soon as the meeting ends so they can be read by all before the next council meeting. If there are any questions, they can be asked at the council meeting. If there are any action items to be brought before council, they will be addressed. We would like to spend most of the meeting (30 – 45 minutes) working on strategic planning.

- ✚ Clarence Korhonen will be the Property Board representative while Kelly is working. Please add his email address to your list: ckorhonen@hotmail.com

Pastoral Report: *Written report emailed to all.* No action items this month.

Treasurer's Report: *Written report emailed to all.* No action items this month.

Presentation of Reports

The following reports were presented and received with appreciation by the Council as information:

Community Concerns Board: *Written report emailed to all.*

The board will meet March 28 at 7:00 pm to discuss the distribution of tithes to support organizations other than our own in their ministries. Suggestions will be brought to the April council meeting for approval.

Education Board: *Written report emailed to all.* No action items this month.

Evangelism Board: *Written report emailed to all.* Carole Vance was absent.

Finance Board: *Written report emailed to all.* Ron Webb shared the following:

#4 Please make this correction: \$774.75 for Community Concerns Board.

Ron Webb also mentioned he heard from the insurance company today and they will put our Employment Practices coverage effective March 25 at \$150.00 - \$175.00 per year, prorated.

Property Board: *Written report emailed to all.* Clarence Korhonen highlighted #1(c). The Youth Board chairs will consider one card. Once activated, it must be used within 120 days.

Worship and Music Board: *Written report emailed to all.* No action items this month.

W-ELCA: *No written report submitted.* Marlene Kiser mentioned the following:

1. A **Maintenance Request Form** will be created by Holly Hoppman. Once completed, the form should be placed in the Property Board box in the office.
2. A list has been posted on the kitchen bulletin board for any kitchen item needs.

Youth Board: *Written report emailed to all.* No action items this month.

Old Business:

Strategic Planning Pastor Ron Zoesch was not able to attend this meeting, but we will begin next month. Pastor Ron Zoesch is a tremendous blessing for us in this endeavor. He will give us tools to help us.

- ✚ Each member was challenged to consider what opportunities there possible for us to fulfill our mission statement. *Who are we now? What has the Lord called us to be? What appear to be the most viable options for strengthening the ministry of our church?*

Example: Is our web page up to date? Is our web page inviting?

Consider where are we now? What have we done in the past? What do we need to do to really break out—to really reach out?

CR-2005-4 Policies & Procedures for the Prevention of Child Abuse has been updated and distributed for all to read.

- ✚ Discussion and approval will take place at the April council meeting.

New Business:

Easter Card Mailing – Lauren Orcutt distributed a copy of the mailer. The card is inviting and exciting. This is marketing as it will include tracking analytics for our website.

2019 Synod Assembly will be May 11, 2019 in Lodi, CA. Christina Hisamoto, Lauren Orcutt, as well as Pastor Hoppman are considering attending. We have budgeted \$600.00 for this event.

- ✚ Pastor Hoppman will contact the synod regarding registration. Registration must be completed before April 10, 2019.

Other Business:

Congregational Work Day will be April 13 beginning at 8:00 am.

Going Paperless: Bob Behr spoke with Rochelle Jaeger as we consider how and where to store files electronically so many people can have access to them. One example was the insurance forms.

Legal Checklist: Bob Behr also mentioned the legal checklist provided by the webinar conducted by the ELCA in February. The Finance Committee have been working on the **Insurance** section. The Executive Committee are working on **Abuse Prevention**. With respect to **Corporate/Governance**, it appears the name of the church is different on many different forms. Bob Behr will continue to work toward consistency on the legal documents.

- ✚ **Pastor Hoppman requested a list of council emails. (Attached)**

Adjournment: There being no further business to come before the meeting, the meeting was adjourned at 7:58 pm Pacific Time with the Lord's Prayer.

Respectfully submitted,

Merle Zbrog

Merle Zbrog
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