

**St. Luke's Lutheran Church Council Meeting**  
**7595 Center Pkwy, Sacramento, CA 95823**  
**April 17, 2018**

**Present:** President Paul Maki, Treasurer Bob Behr, Pastor Carl Hoppman, Secretary Merle Zbrog, Peggy Moser, Faith Thomas, Lauren Orcutt, Carole Vance, Kelly Boyer.

**Absent:** Vice President Larry Dockter, Samantha Basquez, Laura Tice, Ron Webb, David Saxby, Marlene Kiser.

**Call to Order:** The meeting was called to order by President Paul Maki at 7:00 pm Pacific Time.

**President Paul Maki's Welcome**

Thanks was given to everyone for their services during Lent and Holy Week and special thanks was given to Kelly Boyer for her work on the Easter breakfast and all who helped decorate the cross and sanctuary. There are five weeks of Easter season left to continue to reflect on our joy.

**Pastor Hoppman opened with prayer.**

Peggy Moser read the mission statement:

**Through the power of the Holy Spirit, we accept God's call to spread the good news, serve those in need, and share the victory of Jesus Christ throughout the world.**

**Approval of Minutes:** A draft copy of the minutes was emailed to all council members to review before the meeting. A few changes were made and council was presented with an adjusted copy.

- MOTION made by Kelly Boyer to approve the March 2018 minutes as amended; seconded by Peggy Moser.

*Motion carried.*

**Presentation of Reports**

The following reports were presented and received with appreciation by the board as information:

**Pastor's Report:** *Written report on file.* The following points were highlighted:

- I. A number of memorial gifts have been received. The Kiser Memorial Rose Garden was dedicated on Sunday.
- II. New confirmation robes have been purchased in memory of Carolyn Kiser and will be worn by our new confirmands on May 20. The old robes are 50 years old and can no longer be repaired or used.
- III. St. Charles Borromeo Catholic Church will be undergoing extensive renovations over the next several months and will use our facilities where possible.
  - ❖ There was a question regarding the need for Additionally Insured Certificate of Insurance Liability Coverage for St. Charles. Pastor Hoppman will check into this.

**Treasurer's Report:** *Written report on file.*

- I. Offerings are down a little bit, but hoping April will be more robust.
  - II. Account 57-10-12 indicates the registration filing for the Secretary of State required every two (2) years.
  - III. Reminder that the higher amount in Account 57-10-12 is for the purchase of new checks and deposit slips and to keep the \$500 balance in the receiving account.
  - IV. Account 40-10-06 "other income" of \$109 was received at the two soup suppers sponsored by the congregation and the council.
- MOTION made by Peggy Moser to donate the \$109 to St. John's Program for Real Change; seconded by Lauren Orcutt.

*Motion carried.*

- ❖ Bob Behr will cut a check and Pastor Hoppman will write the cover letter.

- ✚ There was a question regarding the profits from the Easter breakfast and possibility of donating those proceeds to St. John's Program for Real Change as well. To be discussed next month.

**Meyer Memorial Update** – Pastor Hoppman reported in Larry Dockter's absence that the carillon bells have been ordered and 50% of the purchase price has been paid. Once the bells are installed, the speakers and amplifiers will be checked to ensure they are operational before the distribution of any remaining funds.

**Update of Continuing Resolution: CR-2005-3 Policies and Procedures on Sexual Harassment** presented by Bob Behr. Slight changes and revisions were made to item **#9 Employee Training**. All employees will receive refresher training every two (2) years and the policies and procedures relating to CR-2005-3 will be reviewed at the council meeting.

- MOTION made by Kelly Boyer to accept **CR-2005-3** as updated to be effective April 2018; seconded by Peggy Moser.

*Motion carried.*

- ✚ Pastor Hoppman requested the Executive Committee ensure the refresher training is marked on the church calendar so that the dates are not overlooked.

- ✚ Pastor Hoppman is looking for resource materials to use with regard to reporting incidents. Should anyone have such resources, they should forward them to him.

- ✚ Next month Larry will present updates to **CR-2005-4 Policies and Procedures for the Prevention of Child Abuse**.

**Website Updates and Success Stories** — Paul Maki is hoping to hear success stories each month. New people have commented that it was our web site that brought them to our church. Carole Vance has been updating the Evangelism page. The W-ELCA page has been updated.

Chairs of each committee were asked to attend to the following:

- a) Luau information needs to be updated. "More information to come."
- b) All stale information must be removed.
- c) Please watch the calendar. Notify Rochelle Jaeger of any problems.

[Synod Assembly](#) will be June 1 – 3 in downtown Sacramento. (NOTE: Once you open the link, click on "Resources" and then "documents" to view the proposed agenda.) We are looking for prospective

attendees. April 30 is the deadline to register. Please let Paul Maki know if you are interested in attending.

**Crab Feed Profits** – The bills have been paid.

- ❖ As decided last month 90% of the profits will be transferred to the *Property Board* budget and 10% of the profits will be transferred to a separate fund to be set up by Ron Webb for *Community Concerns*.

Committee and Board Reports:

- ✚ President Paul Maki reminded all members that annual reports are easier to write from the monthly reports. No matter how inconsequential the monthly meeting, a written report at each council meeting is appreciated.

**Finance Board:**

**Financial Secretary's Report** – *Written report on file*. No additional reports. There will be a Finance Board meeting in May.

**Community Concerns Board:** *No written report on file*.

- MOTION made by Faith Thomas to donate \$500 to St. John's Program for Real Change; seconded by Peggy Moser.  
*Motion carried.*
- ❖ Form 1000 needs to be completed. Faith Thomas will work with Bob Behr on this.

Eggs-Stravaganza: Eileen and Max participated and have continued to attend church. Only 6 children participated in this event, so this was a learning experience for the committee. Leftover food was bagged and given to homeless people.

**Education Board:** *No written report on file*. Lauren mentioned that the Sunday School is focusing on the Giving Project.

**Evangelism Board:** *Written report on file*. Carole Vance highlighted the following points:

- Lenten Services and Soup Suppers were amazing. Clean up was fast and easy. Dramas were great and Pastor Hoppman was thanked and praised for his great work.
- Easter Breakfast – No official headcount. Thanks to Kelly Boyer and Eric Linblade for another great breakfast. An article for the web page and newsletter are underway.
- This is the last month for Diner's Groups. The next group will take place in September through November with sign-ups this summer.
- The Outreach (Congregational) Luncheon will take place at Yum Buffet in Southgate Plaza on Saturday, August 4 at 11:30 am.

**Property Board:** *Written report on file*. Kelly Boyer highlighted the following points:

4. (c) The revised contract for janitorial services with Vanguard cleaning services was ratified as per the discussion at the March council meeting.

4. (d) The Good Shepherd statue has been installed in the Sanctuary Garden in memory of Robert Allen with funding from the Robert Allen Memorial funds.

9. Initial projects for 2018 were discussed and they are listed in no particular priority.

➤ MOTION made by Faith Thomas to approve initial projects as listed; seconded by Peggy Moser.  
*Motion carried.*

✚ It was suggested the park area be cleared slowly and carefully. In a year or so, a new committee can be established to plan and redevelop the park area.

✚ It was also suggested that the Property Board proceed with caution so as not to go over the funding available to them.

✚ The stained glass has been repaired beautifully. Please mention to Ron that you appreciate his work.

**Worship and Music Board:** *No meeting held this month. No written report submitted.*

**Youth Board:** *No written report submitted.* Pastor Hoppman mentioned that the Youth are reclaiming the loft area and discussing “Adventures on the Coast”: a week long program of adventure at [Mount Cross](#) which includes service opportunities, team building, and spiritual growth for 6<sup>th</sup> – 12<sup>th</sup> grade students.

**W-ELCA:** *No written report submitted.* Peggy Moser mentioned that the next meeting will be for Mother’s Day and they will be collecting new panties and bras for St. John’s Program for Real Change. Bunco will be in June and raffle prizes are being collected.

✚ **Mark Your Calendar:** The next meeting will be **May 15, 2018 at 7:00 pm.** Merle Zbrog will send a reminder email to all council members monthly.

**Adjournment:** There being no further business to come before the meeting, the meeting was adjourned at 8:01 pm Pacific Time with the Lord's Prayer.

Respectfully submitted,

*Merle Zbrog*

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