

St. Luke's Lutheran Church Council Meeting
7595 Center Pkwy, Sacramento, CA 95823
July 17, 2018

Updated 7-28-19 by Karen Linfor

Present: President Paul Maki, Treasurer Bob Behr, Carole Vance (Evangelism), Jack Fenske (for Property Board), Pastor Carl Hoppman, Faith Thomas (Community Concerns), Marlene Kiser (W-ELCA), Peggy Moser (Worship & Music), Karen Linfor (Acting Secretary)

Absent: Vice President Larry Dockter, Secretary, Merle Zbrog, David Saxby, (Finance Board), Samantha Basquez and Laura Tice (Youth Board Co-chairs, at Mt. Cross Retreat), Kelly Boyer (Property Board), Lauren Orcutt (Education)

Call to Order: Having reached a quorum, the meeting was called to order by President Paul Maki at 7:00 pm Pacific Time.

Pastor Hoppman opened with prayer, remembering the needs of various members of the congregation. He also noted that Mike Walton, pastor of the Church of the **Master**, passed away recently.

Bob Behr read the mission statement:

Through the power of the Holy Spirit, we accept God's call to spread the good news, serve those in need, and share the victory of Jesus Christ throughout the world.

Approval of Minutes: A draft copy of the July minutes was e-mailed to all council members to review before the meeting.

- MOTION made by Peggy Moser to approve the June, 2018 minutes; **(with the clarification of the June Minutes)**, seconded by Faith Thomas.
Motion carried.

Presentation of Reports

The following reports were presented and received with appreciation by the Council as information:

Pastor's Report: *Written report on file.*

Several members of the youth group are away at the Mt. St. Cross retreat. Meeting scheduled for the next confirmation class.

Wednesday Bible study is going great. The study is on "Spirit Empowered Witnessing" this year.

Attendance: Pastor's 40th anniversary celebration provided a big attendance, but we are holding our own overall regarding attendance.

Pastor indicated that the family of Cindy Schneider plans to visit St. Luke's on August 19th to share their "Planting Mission".

Two-Con Calling: President Maki expressed his thanks to Pastor Carl and those making the calls. We definitely need to maintain it going forward. Pastor commented that perhaps this is the time St. Paul's Lutheran Church and Church of the ~~Cross~~ **(Church of the Master)** might begin to work together, as they

are in close proximity.

Treasurer's Report: *Written report on file.* Bob Behr reported as follows:

Above what we had budgeted for envelope offerings, a turn-around from the previous month.

Income: Facility Usage: Check from Visions was not received until after the end of the month, as well as the facility usage for Election Board: \$1100.00. This should get us closer to where the budget is.

Expense side: Executive Committee: Sub-Pastors and Others: Budgeted \$400.00 for the year, not sufficient, expect that line item to go to \$900.00 by the end of the year.

Postage is up: \$200.00 a month for mailing News & Views. It was decided to pay ahead so those doing the mailing aren't out-of-pocket for the cost.

Finance Board: Up and always will be due to expenses at the end of the year.

\$5.00 Bank charge for processing a correction. The dollar amount of the check was different than what was written on the "pay" line., which is what the bank goes by.

Refuse Services: Adjustment made to the rate that we were paying due to Jack contacting them (thank you Jack).

Storm Drainage Fees: Started paying for the vacant lot: \$8.00

Income/Expense: Expenses about \$3700.00 more than we brought in for the 6 month period.

Pastor commented on Facility Use: There is a new A/A group meeting here, a couple attended one of our Bible study meetings, and they gave pastor a check for \$220.00. The Election Board wants to use our facility again in the Fall as a polling place They indicated that they saved a lot of money by using our facility.

Jack has handed out, or mailed 92 mid-year statements to congregants.

Succession Planning: President Maki stated that he and Larry are both terming out at the end of this year. Please let Paul know if you have any suggestions for these key positions. Individual boards should keep this in mind and be pro-active for the upcoming year.

Luau: Karen updated information for the 9/22/18 Luau. Tickets will be on sale soon.

The team is working hard to get everything organized.

Fireworks –President Maki expressed his appreciation to everyone who helped with the fireworks booth this year. Approximately \$7100.00 was cleared after expenses. Need street visibility next year; lots of competition this year.

Recognition Program –

A discussion was held at the July Executive Council meeting with regard to some type of recognition program. This program would feature congregational members who go above and beyond in service to the glory of God. One suggestion was recognition of Campus Commons. Discussions on-going.

Meyer Memorial – Final payment on the Carillon bells made from the Meyer fund:

The Carillon bells have been repaired and are ringing again!

Committee and Board Reports:

Finance Board – See Bob Behr's comments (Dave Saxby was absent)

Bank Statement Balance: \$46,743.28

Financial Secretaries report: Pastor would like to use some of the memorial funds to provide Jacob (early service) with a new keyboard. Pastor will discuss with the appropriate individual (s) who have memorial funds on the books.

Form 1000's: Please put the budget account number on the form so Bob doesn't have to decide.

Special Funds – The check for \$1,000.00 sent to St. John’s Shelter for Real Change has cleared our bank.

Community Concerns Board: *No written report on file.* Faith Thomas reported as follows:

- Sock drive in progress
- School backpack/supplies in progress
- The 2nd annual “Trunk or Treat” and kids coat giveaway scheduled for October.
- Winter Sanctuary “thank you” received – next one planned for early 2019 (possibly January).
- Charles Mack School: Shoes and coat giveaway going forward.
- Faith and Elizabeth are updating/reorganizing the bins in the children’s room

Education Board: *Written report on file* (Submitted by Lauren Orcutt by email)

- A confirmation class meeting is scheduled August 5th for any eligible youth to go over the material and schedule for the upcoming year.
- Summer Bible study and potluck will be Wednesdays, July 11 – August 1. Pastor Hoppman will lead the study focusing on Spirit-Empowered Witnessing.
- Sunday School continues with no special projects planned. Need backup teacher.

Evangelism Board: *Written report on file.* Carole Vance highlighted the following points:

- Church picnic scheduled for Sunday, September 18th. Carol noted that Carol Carney’s homeowner’s association graciously donated a nice supply of cheese and buns!
- Root beer and orange soda floats will again be served July 22nd after worship.
- Outreach luncheon is planned for Saturday, August 4 at Yum Buffet on Florin Road at 11:30am. A sign-up sheet will be in the Narthex.
- Pastor Carl discussed designing a letter with information on St. Luke’s and doing a mass mailing in the neighborhood. On-going.

Property Board: *Written report on file.* (Jack Fenske reporting in Kelly Boyer’s Absence)

Special Funds: The 2018 reports show that the Property Board Special Fund balance is \$4,179.01, which includes the 2018 Crab Feed proceeds, but not the Fireworks Booth.

On-Going Projects:

Access to back pew in the choir loft: Remove the middle pew and store in Choir room.

Move the first pew to the spot left open by step 1.

Move the pew that is currently in the Choir room to the spot left open by step 2, this becomes the first pew. This gives access both ways.

Office restroom refurbish nearly completed.

Vinyl Floor Care: In progress – strip and wax.

Jack contacted Vanguard Cleaning Systems. Quote was \$1,150.00. The budget includes \$1,200.00 for floor care work.

Council Approval Requested: Approve proceeding with the floor care for a total cost of \$3,388.00.

A motion was made by Peggy motion to proceed with the floor care at a total cost (vinyl floors only).

Seconded by Jack Fenske. Motion carried.

Carpet: No decision made as yet. There’s a contract with Vanguard for floor care.

All church work day scheduled for October 13th.

It was suggested by Peggy Moser that a more “substantial” vacuum cleaner is needed.

Jack will research the cost of a purchasing a commercial vacuum cleaner.

Worship and Music Board: *Written report on file.*

Peggy Moser reported as follows:

- **Luau** – Scheduled for September 22, with Karen Linfor and Shirley Prouty as co-chairs. Karen Linfor discussed Luau plans to date. It was pointed out that proceeds from the Luau are for the entire music program, not just the choir.

Youth Board: *No representative. No written report submitted.*

- Several of the Youth are attending the Mt. Cross retreat.

W-ELCA: *No written report submitted.* Marlene Kaiser mentioned the following:

- Bunco generated about \$2,000.00.

New Business:

- Acknowledge was received from the Sierra Pacific Synod for our commitment and financial support of the Synod mission.

Adjournment: There being no further business to come before the Council, the meeting was adjourned at 8:10 pm Pacific Time with the Lord's Prayer.

Respectfully submitted,

Karen Linfor

Karen Linfor
Acting Council Secretary
916-803-7988
karenalinfor@gmail.com