

Council Meeting Minutes

April 19, 2022

Minutes Approved
May 17, 2022
Marlene Kiser

Meeting Call to Order at 7:10PM by Carolyn Andrews

Opening Prayer was provided by Shirley Prouty.

Present: Carolyn Andrews; Kirsten Ireton; Marlene Kiser; Linda Duffek; Cathy Davis; Shirley Prouty; Carole Vance; Clarence Korhonen; Paul Maki; and Laura Tice

Absent: Christina Hisamoto; Pastor Bill Wessner; and Carol Carney

Approval of Council Meeting Minutes:

The March 15, 2022 Council Meeting Minutes were accepted with no corrections needed. A motion to accept the minutes as presented was made by Shirley Prouty; seconded by Laura Tice. Motion passed unanimously.

Board Reports:

Finance - Treasurer's/Special Funds/Financial Secretary – February Reports to Council.

- Treasurer report provided by Kirsten.
- Budget concerns were expressed; income was down; expenses down for month but expense report was not provided by Pastor Bill for the month so will be an increase next month.
- Offering envelopes were down for March.
- Budget without reserve -\$10,562.93; Budget with reserve was -\$3161.00.
- Discussion occurred on what is needed monthly so that budget can be meet.
- Paul Maki let the Council know that in May the Finance Board is going to provide a vision board in the Narthex showing current finances for the church. There will be included what is needed for the church on a monthly bases so the church can function.
- Reported church attendance for Palm Sunday – 68; for Easter Sunday – 89.

Worship & Music – No March Meeting.

- Worship & Music Board meet April 9th, 2022 for Annual inside cleaning of the church.
- Shirley reported that there is a need for Ushers and Communion Assistances.
- No questions asked.

Community Concerns – March Report emailed to Council.

- Linda reported that the board meet in April.
- No questions asked.

Education – No report emailed to Council

- Laura reported that Peggy was still doing a great job with the Sunday School class weekly on Sundays.
- Discussion occurred on how to improve the attendance for Sunday School, Laura to work on what can be done for the Fall Sunday School season.

Youth – Currently no Board, No Report.

Evangelism – March Report emailed to Council.

- No meeting for the month of March.
- Carole Vance reported on doing once a month refreshments after church in the church courtyard due to only 3 members on their board. They are looking to increase monthly refreshments when others sign up to help.
- Carole indicated they will plan to do something special after church on May 8th, in honor of Mother's Day.

WELCA – Oral report only

- Carolyn Andrews reported for WELCA this month at the Council Meeting.
- upcoming in-person May Luncheon, May 14th, being planned, and for June Bunco Event, June 11th.

Property – March Report emailed to Council.

- Clarence reported two concerns currently being followed by the Property Board.
- Waiting on the drainage fee concern with the County, still waiting to set up a meeting once the votes have been counted by the County on how the fees are going to go.
- Church parking lot needs to be resurfaced; board is working on when this can be done.
- No questions were asked.

Presentation of Board Action Items for discussion/council approval:

Only action: See above under Property Board Report.

New/Old Business - Finance board topic:

First Topic – Finance Sub-committee:

- Paul Maki presented the need to set up a sub-committee on building the church's finances. They are looking at a sub-committee of about 3 people who are interested in helping with looking on ways to bring in more revenue and to improve on costs the church has.

Second Topic – Vision School Contract:

- Discussion about the new contract with Vision School using the church facilities.
- There is a need to develop a billing system with Linda Duffek, Kirsten Ireton and Alison Korhonen representing the church, and Vision School.
- Facility usage will need to be tracked when used by the church office so accurate billing can occur.
- Contract includes the use in the Sunday School wing rooms: 3,4,5, and the multiple purpose room when needed.
- Usage fee is: \$65.00 per room per day.
- Usage would be Monday through Friday 9am to 3pm.
- Linda to be sure to bring the usage needs to the Property Board so that Janitorial needs are covered.

Policy and Procedures on Form 1000 preparations:

- Kirsten requested that everyone review the form.

Copier/Printer Lease:

- Kirsten discussed that the lease on the current copier/printer with Caltronic's is being worked on. The printer will be a Black & White printer only.
- Also was discussed the need for a new office PC, current one is 10 years old and needs to be replaced.

Meeting closed at 8:15PM with the Lord's Prayer

Respectfully Submitted,
Marlene Kiser
Council Secretary
marlenek@att.net