

**St. Luke Lutheran Church of Sacramento, CA
Special Council Meeting Minutes**

April 6th, 2025

Approved Minutes

15 April 2025

Marlene Kiser

Meeting Called to Order at 11:32 AM by Chet Madison

Present: Chet Madison; Peggy Moser; Pastor Rob Williamson; Marlene Kiser; Cathy Davis; Carolyn Andrews; Laura Tice; Kelly Boyer; Bob Behr; Kirsten Ireton; Punky Dias; and Faith Thomas

Absent: Kathleen Arndt

Action Item:

Church HR Network (HR360) – Human Resources Support Monthly fee \$60.00 (\$75.00 with 20% discount) and one time Employee Handbook fee of \$1500.00:

- Laura Tice raised a question regarding the Employee Handbook, specifically about its customization for St. Luke's. Pastor Rob Williamson indicated that the Church HR Network would collaborate with him on customizing the handbook.
- A motion was presented by Kirsten Ireton to approve the engagement of Church HR Network for assistance in managing human resources concerns for St. Luke at a monthly fee of \$60.00, reflecting a 20% discount on the standard rate of \$75.00 per month. Additionally, there will be a one-time fee of \$1500 for the creation of an Employee Handbook. The motion was seconded by Punky Dias and was unanimously approved by all Council Members present.

Pastor Rob Williamson – Easter Sunday Service:

- Eight individuals will be joining St. Luke Lutheran Church: Rosie Brown, Gaylen Everett, David Johnson, Scott Kelly, JoAnn Sulli, Victor Sulli, Susan Hawley, and Rosabella Hamilton. Gaylen Everett will also be baptized.
- Although not required by the Church Constitution, all Council Members approved the new members.

Meeting adjourned at: 11:36 AM

Respectfully Submitted,
Marlene Kiser
Council Secretary
Marlenek8626@outlook.com