

St. Luke Lutheran Church of Sacramento, CA Council Meeting Minutes

August 20th, 2024

Approved Minutes

17 September 2024

Marlene Kiser

Meeting Called to Order at 6:02 PM by Chet Madison

Opening Prayer was provided by Peggy Moser.

Present: Chet Madison; Peggy Moser; Kirsten Ireton; Marlene Kiser; Cathy Davis; Laura Tice; Carolyn Andrews; and Faith Thomas

Absent: Kelly Boyer; Kathleen Arndt; Punky Dias; and Tony Neidich

Guest: Linda Duffek and Clarence Korhonen

Approval of Council Meeting Minutes:

July Council Meeting was canceled, no meeting minutes.

Board Reports

Treasurer Report:

- Kirsten Ireton reported on the Year-to-Date July 2024 report.
- No questions from anyone present.

Committee Budget projection 2025:

- Chet Madison reported on the request again this year that the Board Chairs start working on their upcoming needs with justifications for their budget items.
- Next month Kirsten Ireton, Church Treasurer, will be providing to each Board Chair a spreadsheet with their current budget items for 2024, and the spending for the last quarter of 2023 and first three quarters of 2024. This will allow the chairs to estimate budget items and any adjustments that may be needed.

Action Item:

Property Report:

- The following action item is being requested by the Property Board - That the Council would approve the motion that defines the operational policies/procedures for the Tangerine Avenue gate.
- In the absence of Kelly Boyer, Property Board Chair, Clarence Korhonen (visitor for the Property Board) made the following motion for the Property Board:

- The St. Luke Council moves that a committee, consisting of the Church President, Chairperson of the Community Concerns Board, and Chairperson of the Property Board, shall decide the times when the Tangerine Avenue large gate is open, closed but unlocked, and closed and locked. Guidelines are as follows:
 - Daylight Hours – Open.
 - Night Hours – Depends on current incidents of vandalism, attempted break-ins, break-ins, overnight camping, and similar events. If frequent, closed and locked; if minor, closed and unlocked.
- This motion was seconded by Kirsten Ireton.
- The motion passed unanimously by present council members.
- Following the approval of the motion it was stated that a meeting date will be setup to address the guidelines related to the gate and start the creation of the Policy & Procedure (P&P) that will be needed.

New Business:

Call Committee: Preparation for calling a new pastor – compensation package:

- Chet Madison reported that the Call Committee has a candidate, and steps are moving forward in the Call Process.
- A compensation package is being prepared by the Finance Board, to be reviewed at their next meeting on September 10th, 2024.
- Next Council meeting on September 17, 2024, there is a correction to what was said by Chet Madison. Pastor Charlane Lines, Assistant to the Bishop of the Sierra Pacific Synod, will be present at the meeting to discuss the compensation package and any questions the Council Members may have, as required by our next steps in the Call Process. It had been indicated that the Candidate would be present, but it was corrected that this would happen at a different Council Meeting.
- As Chair of the Call Committee, Chet Madison, has been keeping in contact with the candidate.

Monthly calendar facility uses:

- Discussion on the monthly church facility calendar occurred during the discussion of the Property Board "Action Item".
- It was discussed that the calendar should be viewable by church members.
- Linda Duffek reported on the present of a church facility calendar that she maintains. It was requested that this facility calendar be viewable on the St. Luke webpage.
- Linda Duffek and Kirsten Ireton to work on this request.

Welcome & Announcements participants each Sunday service:

- Chet Madison has requested the need to have a few more helpers with the "Welcome & Announcements" each Sunday service.
- Currently participants include Sarah Madison, Peggy Moser, Laura Tice and Chet Madison. Would like to have a few more people if possible.

Old Business:

100th Anniversary Update:

- Kirsten Ireton reported that the 100th Anniversary Cookbooks are ready to be printed, cost per book is \$20.00. 100th Anniversary aprons will also be available; the cost will be \$5.00.
- Peggy Moser reported on the Community events: starting in September the collection of 100 cans of soup; in December the collection for Christmas bags to give away; and the 100th Anniversary Quilt was reported by Faith Thomas.
- Cathy Davis reported on the next event for their committee was the Ice Cream & Root beer/Orange floats on September 15th, 2024.

Closing Prayer by: Marlene Kiser

Meeting adjourned at: 7:03 PM

Respectfully Submitted,
Marlene Kiser
Council Secretary
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