



Approved 3/17/20
Karen Linfor, Secretary

St. Luke's Council Meeting Minutes
February 18, 2020
UPDATED

Present: Carolyn Andrews, Bob Behr, Pastor Carl Hoppman, Shirley Prouty, Linda Duffek, Marlene Kiser, Clarence Korhonen, Laura Tice, Samantha Basquez, Karen Linfor

Absent: Christina Hisamoto, Pauline Arndt, Cathy Davis, Paul Maki

The meeting was called to order by President Carolyn at 7:00pm. Pastor Carl opened the meeting with prayer, remembering all those who are in need of healing and care. Karen Linfor read the St. Luke's Mission Statement.

A motion was made by Clarence Korhonen to accept the January 21, 2020 Minutes as presented, Motion to second by Shirley Prouty. Motion carried.

The Council and board chairpersons were reminded to send their monthly meeting minutes to Karen Linfor, Council Secretary, who will distribute them to others.

Board Reports:

Worship & Music:

Shirley reviewed recent activities of the board.

Black History month will be celebrated on February 16th. Pastor's sermon will focus on former U.S. House of Representatives members, Barbara Jordan and Julius Caesar Watts, Jr., who were inspiring leaders in politics.

Upcoming Lenten season was discussed in detail.

All church work day is April 4th.

Youth:

Laura and Samantha discussed the upcoming “A Night Under the Stars” ball scheduled for March 28th. Tickets are available for purchase from Amber Mansfield.

Samantha discussed a request to allow children under a certain age to be allowed to attend for free. A vote of SLY members determined that this is a semi-formal event, and it is a dance.

There will be no discount for children and the option may be revisited next year.

SLY members plan to assist at the March 7th crab feed fundraiser.

Christian Education:

Laura reported that Sunday School supplies are needed. Samantha agreed to make a list of supplies for the next meeting. A discussion ensued based on a suggestion to do Sunday School themed snacks each week, we voted against it. Going forward, meetings will be held once a quarter. The next meeting is April 26th, unless something comes up.

We discussed the budget and plan to bring ideas on how to spend our money, then take it to the kids for a vote.

We also discussed our current curriculum, pros and cons. The group may look into changing the curriculum in the Fall.

The Summer Art program will begin again this summer. The kids loved it, and raised a lot of money for Education. Samantha has agreed to lead the project again.

Samantha discussed concerns regarding the door to the Education wing being locked during Sunday School and folks trying to set up for refreshments. Pastor suggested that the ushers and Larry Dockter need to be involved in the discussion.

Pastor’s report:

January attendance was horrible. Pastor Carl indicated that he sent out twenty-two notes to folks who didn’t attend worship in January, and five came on February 9th, as a result of the notes.

Pastor is working with Evangelism Board to reach out each month to folks who missed worship the previous month.

Sunday School: Two groups of folks have attended classes on a study through the Bible. A nine-session course entitled “God For Us” is getting underway.

Lenten midweek services start on February 26th. Dramas will be “How to Be a Disciple”, with two disciples each week sharing about their discipleship and how to follow in their footsteps.

Treasurer’s Report:

Please refer to the Special Funds and Finance board reports.

Special Funds:

The CD was closed out on January 29th. We are still looking at other possibilities with regard to the best interest rate. The CD funds went back into the Reserve Special Fund account.

A Youth Activity Fund has been set up in the amount of \$2,048.26.

Special Funds (continued): There are still a couple checks outstanding in Special Funds, one written in October, and one written in November for Community Concerns. The report indicated 4 outstanding checks, but 2 have been cashed. One to Valley High Resource Center, \$200.00, and one to Wellness Recovery Center, (November), \$175.00. We haven't heard anything back about this one.

Linda Duffek volunteered to research it.

Evangelism Report:

There was no representative for Evangelism. Pastor discussed various things the board is working on.

Diners Groups: Begin March – May, 2020.

It was noted that the free-will offerings from the soup suppers last year were donated to a Lutheran Church in the Paradise, CA area. A motion was made by Karen Linfor to donate the offerings this year to the Youth to assist with their trip to Mt. Cross. The motion was seconded by Linda Duffek. Motion carried.

President Carolyn reminded Council that Soup suppers begin Ash Wednesday, February 26th. The schedule is as follows:

February 26 th :	W-ELCA
March 4 th :	Council
March 11 th :	Youth, Education & Property
March 18 th :	Evangelism & Community Concerns
March 25 th :	Worship & Music & Choirs
April 1 st :	Congregation

W-ELCA:

Marlene Kiser reported that the women's group voted at the February 8th meeting to approve the list of benevolence contributions for 2019. This will be reported in the March *News & Views*. Bunco, Mother's Day, (committee being formed) upcoming.

Community Concerns:

No word from Habitat for Humanity.

Meetings will be every third Thursday.

Plan to update the current ministries program:

Souper Bowl, Sock Drive, Trunk or Treat, Union Gospel Mission, Share a Sole, Mug Run, Christmas Families.

Action Item: Community Concerns voted to take the responsibility for the Facility Usage Binder/Coordination and Usage in concert with Rochelle Jaeger regarding logistics. Christina and Elizabeth Wilson are going to coordinate with Rochelle, making phone calls, getting back to people, etc. *This applies to the Facilities Usage binder only.* Bob said that over the next year, some Policies and Procedures need to be put into place for clarification.

Linda Duffek will take to Council for approval. Motion seconded by Laura Pierson. Motion carried. The Community Concerns page on the church website will be updated.

Good news: Mike and Linda Duffek have agreed to chair the Easter breakfast.

Property Board:

Action Item: Motion by Clarence Korhonen: Council approval on Item #11 of the pending projects in his report:

Request: Item #11 – New Project: Replace two exterior doors, one at the east end of the Education Wing and the other at the north side of the Kitchen closet, expending up to \$2,750.00, from the Property Board Special Fund account. Seconded by Linda Duffek – Motion approved.

Clarence pointed out that there are two new members on the Property Board: Jon and Paul Linfor have joined. This makes a total of 8 (including Ed Ireton, who doesn't show up very often). Bob stated that he believes Jack was planning to put together Policies and Procedures for the Property Board, but not sure if anything has been done yet.

Regarding the Property Board "Potential Projects", proposal to "construct a ramp at the door leading to the Sanctuary Study Room", Pastor spoke out against this, as more of a hazard than an asset. Clarence agreed, and the idea was dropped.

A new storage cart was built for the women's group.

Finance Board:

Bob Behr reported for Finance stating that for the month of January, we were mostly on target with what we budgeted and what we actually received, except for Facility Usage. We got a check for November and December this past Sunday from Visions. The first three Sundays of February, we're lagging behind what we budgeted and with a Sunday still to go, we're about \$5500 down. It is doubtful that we will make budget in February. Expenses: Pretty much in line – copier is a little bit high. Postage is a little high also, but we had to pay our bulk mailing fee, and this was budgeted for February. Overall, income vs expenses, about \$300 below for January.

Still reviewing electronic giving. Paul Maki will check into any progress that may have been made. There are definitely some incentives to this, but it is slow-going.

Financial Secretary's Report: Number of contributors is down, which is concerning.

Sierra Pacific Synod Assembly meeting is May 1-3 Fresno. Need to volunteer by 3/31 to avoid late fees. Church pays the \$675.00 conference fee. Reminder: this is a Bishop election year.

Old Business:

Constitution & Bylaws Update:

Council/Board members were asked to bring a question to this meeting.

Clarence asked a question on the Constitution, Chapter 9 regarding “rostered ministers or ordained ministers”. Pastor stated that a minister must be listed on the Clergy Roster in order to be “called” to a congregation. The pastor would already be affiliated with the Synod, or get affiliated. Pastor is affiliated with the Sierra Pacific Synod, because he got a call in 1977, and is a rostered, ordained minister.

Marlene posed a question regarding “Mutual Ministries”. Bob pointed out that the Executive Council operates in lieu of this title. Pastor also stated that in the event of a disagreement or confrontation, etc., the injured party could bring their concern to this committee. At St. Luke’s the Executive Committee would become involved. This would be similar to Human Resources for the church.

The process going forward, should be as follows:

The Council approves the document, Bob sends it to the Synod for approval, then it is taken to the congregation to maintain consistency. If it comes back from the Synod with changes, they have to be made, then the document goes back to the congregation twice. The first time it is presented with the changes, then it goes back 30 days later and we do it all again.

A motion was made by Clarence Korhonen, seconded by Samantha Basquez to “Replace Policies and Procedures” with “Constitution and Bylaws”. Motion carried.

Marlene suggested that the document be uploaded to our website for all to read.

There being no other business to come before the Council, the meeting was adjourned by President Carolyn at 8:15pm.

Respectfully submitted,
Karen A. Linfor
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Council Secretary 2020

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Karen Linfor, Secretary