



Approved
Karen Linfor, Secretary

St. Luke's Council Meeting Minutes
July 21, 2020
ZOOM Meeting

Present: Carolyn Andrews, Pastor Carl Hoppman, Paul Maki, Pat Webb, Marlene Kiser, Bob Behr, Clarence Korhonen, Linda Duffek, Cathy Davis, Shirley Prouty, Christina Hisamoto, Samantha Basquez, Karen Linfor

Absent: Laura Tice

The July 21st ZOOM Council meeting was called to order by President Carolyn at 7:00pm. Pastor Carl opened the meeting with prayer.

June 16, 2020 Zoom Council Meeting Minutes: Motion to approve by Shirley, seconded by Pat. Motion carried/approved.

Overview of finances: June income down due to a shortfall in offerings and facility usage. For the year, ~\$13,000-(envelope offerings), ~\$800- (loose offerings), and \$2000-(facility usage).

Expenses approximately the same as they have been for the past few months with the exception of liability insurance (worker's compensation), which was paid for the quarter. Overall, we are ~\$3,000 + income vs expenses due to the inclusion of an SBA PPP loan (\$10,279.00). July isn't looking promising.

Special Funds: Fireworks booth was very successful – net profit estimated to be \$16,000 after taxes, etc.

Financial Secretary: Budget for the year ~\$13,000- in offerings. Compared to last year, even further behind. Contributors dropped significantly. Following closely going forward. Paul suggested a friendly reminder to congregants to visit our web page in an effort to boost our income. Paul also stated that our church benefited by a large gift in June of 2019.

Pastor's Report: Doing plenty of things; same things as the past 4 months!

Property Board: On file - No further input.

There were no Board reports.

Task Force Recommendations: A discussion ensued point-by-point on the notes from the group as follows:

Item #1: Opening prayer

Item #2: Re-opening – The recommendation of the Task Force is that when we re-open for worship, we will use the sanctuary, rather than Schultz Hall.

Points to clarify: Weekly cleaning – the custodial service is not adequate. Samantha suggested that a supply of bleach wipes be available for congregants to clean their spot. Pastor pointed out that not everyone would be responsible enough.

Marlene interjected that adequate covering/protection of individuals doing the cleaning, such as gowns, gloves and masks, is a must.

The Property Board will check with the janitorial service and get an estimate to clean the sanctuary. Current cost per month is \$510.00, once a week, with a quick “once-over” on Monday morning.

Mike Duffek discussed the possibility of using foggers. He said that Good Shepherd church in Elk Grove has been using a fogging system for a couple of months. He further stated that fogging would be rather quick and very efficient, with very little residue to harm the wood. This would eliminate the need for wipes or relying on congregants to participate in cleaning. Mike will look into the cost of fogging and get back to the team.

#2 is unresolved – further information needed. Mike will contact Shirley once he has investigated further.

Item #3: Hold a Hymn Sing: Pastor stated that this item needs more work -

Remains Unresolved –

Item #4: Holy Communion – Needs further discussion/detail

Remains Unresolved

Item #5: Communion Element Kits: Need a plan as to how this will be handled.

Remains Unresolved

Item #6: Speakers in the Breezeway:

Possibility of singing in the courtyard – then moving into sanctuary – weatherproof speaker is needed so that those who don’t feel comfortable going into the sanctuary can hear what’s going on inside.

Remains Unresolved

Item #7: Thankfully, Pastor and Holly are willing to continue providing the video service weekly. More people need to be trained. Worship & Music and Pastor are working on getting others involved.

On-going

Item #8: A discussion ensued regarding a protective system around the sound booth.

Ron and Pat Webb did some research and discovered a company: Serico Safe Shield. The cost of this product is about \$170.00. Task Force needs to investigate this further.

On-going

Council Action:

Motion/Shirley: Council will follow the guidelines of the Synod, the local government and the CDC and not reopen the St. Luke’s Lutheran Church facility until it is safe to do so. Second, Christina – Motion carried/approved.

New/Old Business: Not re-opening as discussed.

Constitution & Bylaws:

Approval/Ratification – Identify voting members as identified in the Constitution, send ballots out to those folks, have them return the ballot, and ratify in December at congregational meeting, if that occurs. The Synod recommended a Zoom meeting; however, our thought is that this is not a viable alternative for our congregation.

Motion: Motion by Bob, seconded by Clarence, to send ballots to voting members.

Motion Approved/carried.

Renewal of Visions Contract: Pastor discussed “safety vs economy”. Although this is a good program, tutoring for independent studies, the exception is that they have not been good about cleaning. Pastor recommends that we do not renew this contract for now (which would be effective January 2021). It was also pointed out that there is no direct oversight for this group.

Motion by Shirley, second by Karen, to accept Pastor’s recommendation and not renew this contract. Motion Approved/carried.

Check Signature Requirement: Bob discussed the approval of Council in March 2020, that two signatures are not required on checks. Motion by Bob, seconded by Linda to reconfirm this action. Motion Approved/carried.

Update on SBA/PPP Loan

Bob reviewed the status of the SBA/PPP loan as follows.

Completed 8-week period on 6/28/2020. With payroll checks for the end of June being cashed after July 1st, application process for forgiveness delayed until after 8/1/2020 to include the required bank statement. It is anticipated that this loan will be “forgiven” per current guidelines from the Small Business Administration.

There being no further business to discuss, the meeting was adjourned with prayer at 8:10pm.

Respectfully submitted,
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Council Secretary 2020