



Approved 07/21/20  
Karen Linfor, Secretary

St. Luke's Council Meeting Minutes  
June 16, 2020  
ZOOM Meeting

Present: Carolyn Andrews, Pastor Carl Hoppman, Paul Maki, Pat Webb (for Evangelism), Marlene Kiser, Bob Behr, Laura Pierson Tice, Jack Fenske, Guest, Linda Duffek, Cathy Davis, Shirley Prouty, Clarence Korhonen, Samantha Basquez, Karen Linfor  
Absent: Christina Hisamoto

The June 16th ZOOM Council meeting was called to order at 7:05 pm by Secretary, Karen Linfor, in the absence of President Carolyn (who arrived later due to computer issues). Pastor Carl opened the meeting with prayer.

The May 20, 2020 Minutes were approved as written: Motion by Laura, seconded by Bob. Motion carried.

Treasurer's Report: Submitted. Bob stated that there are only expenses for payroll, utilities, and ongoing contracts, etc., due to no activity at the facility during this shutdown.

Financial Secretary Report: Submitted. Jack reported that May offerings were only a few percentage points below the Ma, 2019 offerings and the monthly Budget. However, the shutdown continues to take a toll on offerings, 7 to 9 percent behind YTD Budget and YTD for last year.

Special Funds Report: Submitted. Some funds have accumulated in value over the past year, specifically Sunday School with its summer art auction last year, and Community Concerns with the recent crab feed money. Education and Community Concerns boards might want to start thinking about the agencies that we want to support. A lot of the agencies that we have supported in the past are in dire need right now. Checks to Key Clubs that supported the Crab Feed have not cleared the bank, except for two, that cleared this week. Connie Reule will reach out to Kiwanis (Kirsten Ireton), if the checks haven't cleared by the end of this month.

Pastor's Report: Submitted. Clarence asked about Confirmation Sunday, and Pastor stated that he plans to keep the rescheduled October 25 date if possible, as there are 9 or 10 young people ready to confirm. Pastor further stated that there are ways to do it, and we will make it happen!

Web Worship continues weekly, with much encouragement and support in producing the web videos.

Working with the reopening task force with regard to in-person worship. Office reopening and other activities have not been discussed.

ZOOM Bible studies continuing in two groups.

Drive-Through prayer continues on Sundays.

Several folks are assisting pastor in calling through the roster to check on folks and ask them if they have any needs or prayer concerns.

Education Board/SLY Board Report: Submitted. For Education, Laura stated that she conducted a ZOOM Sunday School class on June 14<sup>th</sup>, and had two students participate. For SLY, Laura said they met via ZOOM to reconnect with the youth, and is planning another ZOOM meeting on June 28<sup>th</sup>. She feels that the youth enjoyed, and needed, that interaction. A social distancing picnic is planned for July 18<sup>th</sup>.

Property Board: Submitted. Clarence discussed a problem with the approximately 10-year-old ice maker in the church kitchen, which has ceased to work correctly. A decision was made to call a firm to see about getting it cleaned, and this was done on June 4<sup>th</sup>. Upon completion of this work, the ice maker still did not operate, due to a faulty valve. Another issue developed regarding a faulty valve.

Clarence discussed whether the Board should expend the estimated \$1,400-\$1,500 to repair the ice maker or replace the ice maker at a higher cost, approximately \$2,500.00. The Board is concerned that there will not be any ice for the Fireworks booth. There are other ways to get ice for this purpose. Upon further discussion, it was decided that the Property Board needs to research this further and report back to Council at the July meeting.

The Property Board recommends continuing its on-going painting initiative to prevent a large painting project in some year ahead. For 2020, the Board obtained a proposal from E & J Painting for two projects: North side of the facility at a cost of \$3,600.00; The interior of the Multi-Purpose room at a cost of \$2,150.00. Funds would be provided by the Property Board Special Funds, which has a current balance of \$6,360.85 plus this year's fireworks proceeds (about \$7,000 last year). The projects would not use or affect the General Budget.

Council approval requested: Clarence motion: Approve the two painting projects, expending up to \$6,000.00, (includes \$250.00 for contingencies) from the Property Board Special Funds account. Seconded by Pastor Carl. Motion carried. Pastor commended the Property Board on their continuing good work around the facility.

Task Force Report to Reopen: Submitted. Shirley discussed notes from the May 25 meeting. Task Force is recommending two services; one on Saturday morning, and one on Sunday

morning at 10:30 in Schultz Hall. Several things are necessary:

1. Hand sanitizer (provided)
2. Temperature guns (provided by Linda Duffek)
3. Signs to indicate the 6' social distancing
4. Floor surface, marked off by colored masking, or some type of tape.

Prior to entering, folks will be asked if they have been exposed to the virus, or if they are feeling sick.

Ron Webb has suggested that when leaving the service, congregants should exit row by row, leave the area and go directly to their car, do not socialize. It will be a lot easier to disinfect the chairs in Schultz Hall, than the cushions in the Sanctuary.

Peggy Moser, Brenda Sulzmann, Karen Kiser and Sarah Madison are making masks for attendees. Backup masks will be available if we need them.

Paul Maki offered to assist with supplies, packaging, etc., from FedEx. Paul will discuss off-line with Shirley.

The Task Force discussed whether folks would need to make a "reservation" to attend services. There was a discussing regarding folks making a "reservation" to attend services, several said "NO". CDC, State and Local government guidelines must be adhered to before and after reopening, and no opening date has been clearly defined at this time. Pastor thanked Shirley and her team for all their work on this project.

A discussion ensued on whether the sanctuary could be made a safe place to worship as well as the number of people who could be accommodated in either facility. Clarence feels that the congregation should be polled regarding their opinion as to whether or not reopening should take place in the sanctuary or Schultz Hall. Shirley interjected that Schultz Hall is not permanent – we will be back in the sanctuary eventually, but meeting in Schultz Hall will allow us to meet in a safe place, with the required precautions in place.

After much discussion, Pastor suggested that President Carolyn write an article for the *News & Views*, letting the congregation know what we're proposing to do, and the possibilities of having it in Schultz Hall, or in the sanctuary, and to continue having video worship. The objective would be to solicit responses that people would feel most comfortable doing. Upon receiving responses from the congregation, we can revisit this at the next meeting and make a final decision. Carolyn suggested that Clarence should write the letter to the congregation for the *News & Views*.

Constitution and Bylaws: Carolyn led a discussion regarding how to distribute to the congregation for approval. Bob has written something for the *News & Views*, letting folks know a little background of the Constitution and Bylaws so that people know what we're talking about, the process we've gone through, and to encourage them to look at the document to see what the changes were made. The goal is that when we're able to meet, they can make an informed decision. There are three options for reviewing the document:

1. Go to the website/home page of the church and review the new document and the changes.
2. Go to the church Office (calling beforehand) to review a hard copy of the documents.
3. Email Bob requesting a copy and Bob will email copies to email address provided.

Depending on the framework for getting together to present, discuss, and vote on the new document, the objective would be to have the first meeting in the September/October timeframe to get congregational approval, and to follow-up with final approval at the December congregational meeting. Discussion on the mode of presentation has been tabled until our July meeting.

President Carolyn asked the Council to think about everything having to do with reopening, and pray about options. Individual suggestions, etc., should be emailed to Carolyn, [agranny@large@aol.com](mailto:agranny@large@aol.com).

Carolyn also asked Bob if our insurance carrier is aware of our plan to reopen, and Bob stated that he has emailed them with regard to this. There is a SafeChurch website that may provide additional information. Any claims are handled on a case by case basis.

There being no other business to come before the Council, the meeting was adjourned by President Carolyn at 8:17, with Pastor closing in prayer.

Respectfully submitted,  
Karen A. Linfor  
[karenalinfor@gmail.com](mailto:karenalinfor@gmail.com)  
Council Secretary 2020