

**St. Luke Lutheran Church of Sacramento, CA
Council Meeting Minutes**

March 19th, 2024

Approved Minutes

16 April 2024

Marlene Kiser

Meeting Called to Order at 6:06 PM by Chet Madison

Opening Prayer was provided by Term Pastor Carl Hoppman.

Present: Chet Madison; Peggy Moser; Term Pastor Carl Hoppman; Marlene Kiser; Cathy Davis; Kelly Boyer; Carolyn Andrews; and Faith Thomas

Absent: Kathleen Arndt; Kirsten Ireton; Laura Tice; and Punky Dias;

Approval of Council Meeting Minutes:

A motion was made by Peggy Moser to accept the February 20th, 2024, Council Meeting Minutes, without any needed corrections, and was seconded by Faith Thomas. The motion passed unanimously by present council members.

Board Reports

Treasurer Report:

- Chet Madison reported that the Treasurer Reported provided by Kirsten Ireton was great with everyone present also agreeing. It was also stated that the additional explanations is always greatly appreciated.

Property Report:

- Chet Madison commented that Sacramento City had approved the building permit for the fence to be put in. Updated by Jack Fenske by email post meeting that the application, which is a digital format including the plan, was approved. The building permit for the fence has not be approved yet.
- Chet Madison also reported on an update on the removal of debris from the roof that occurred on Monday, March 18th, done by Philip Connell, Daniel Connell, and Gaylen Everett. Many thanks were given for the great job done.
- Later in the meeting Term Pastor Carl Hoppman brought up the need to address the stain above the narthex door into the church. It was indicated that this was on the list that the Property Board would be addressing now that the leak from the roof has been found and patched.

Vacant Finance Chair Position:

- Chet Madison reported that he is still in the search for a Finance Chair.

Purchase Office Supplies -Gift Card@Staples:

- Chet Madison reported on the new procedure for purchasing office supplies needed for the church office.
- Reported there is not going to be a P&P for the process, put a strict policy will be followed.
- Kirsten Ireton is working on policy and will present the policy when done.

Community Concern Board Report – Food Bank Concern:

- Discussion occurred around the announcement in the Community Concern Board Report of the setup of a Food Bank at St. Luke Lutheran Church of Sacramento, CA set up behind the Schultz Hall.
- Further discussion to take place at the next Council Member Meeting.
- Request was made at the Council Meeting that Linda Duffek come to the April Council Meeting to discuss and provide more information on the purposed Food Bank at St. Luke Lutheran Church of Sacramento, CA.

No Action Items:**New Business:****Call Committee Update:**

- Chet Madison reported that the Call Committee is in the process of interviewing 2 candidates for second interviews this week (March 18th – 22nd).
- Any candidates that are interviews are provided to St. Luke Lutheran Church of Sacramento, CA by the Sierra Pacific Synod. Candidates do not submit applications directly to St. Luke Lutheran Church of Sacramento, CA.

Youth Board:

- Faith Thomas indicated now that there are a few youths attending the church now and was looking at what steps can be taken to build for the youth board.
- It was suggested that the board could start by setting up once a month activity to take place.
- When the new Pastor arrives to work with them on where they would like to see the youth board doing.

Old Business:**St. Luke 100th Anniversary Committee:**

- First Anniversary Fund Raiser – Corned Beef & Cabbage Lunch on March 17, 2024:
- Report on the fund raiser sent out from Kirsten Ireton, and presented below:

Here is a brief recap from the Corned Beef & Cabbage Lunch fundraiser:

- We had 77 people in attendance and raised \$1510 in ticket sales.
 - The raffle raised \$875 - with a whole bunch of fantastic prizes thanks to the raffle chair Karen Kiser.
 - We received donations of \$60 for food and towards the offsetting of costs.
 - Expense receipts have not yet been received; those numbers will follow in April.
 - A huge thank you to the event chair Jennifer Connell and her team. It was nice to have a FUN raiser again! The food and decorations were fabulous. Everyone had a great time and the feeling of fellowship was felt in the room by all.
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- Next Anniversary Committee Meeting will be Sunday, March 23, 2024 (Palm Sunday).
 - Kick-off for the 100th Anniversary is 16th, with a BBQ Lunch after church.

Term Pastor Carl Hoppman:

- Pastor Carl requested that the Worship & Music Board address the need for the office secretary to know point persons for:
 - Communion Servers – Faith Thomas
 - Psalm Readers – Peggy Moser
 - Reader & Prayer Leader – Barbara Manlapig, Barbara is moving to Texas in July and the board will need to address this vacancy.
 - Altar Care – Marlene Kiser

Pastor Carl's Retirement:

- Chet Madison reported on the upcoming retirement luncheon for Pastor Carl Hoppman.
- Discussion occurred around the upcoming event – April 28, 2024.

Closing Prayer by: Peggy Moser

Meeting adjourned at: 7:25 PM

Respectfully Submitted,
Marlene Kiser
Council Secretary
Marlenek8626@outlook.com