

St. Luke Lutheran Church of Sacramento, CA Council Meeting Minutes

November 19, 2024

Approved Minutes

21 January 2025

Marlene Kiser

Meeting Called to Order at 6:00 PM by Chet Madison

Opening Prayer was provided by Marlene Kiser.

Present: Chet Madison; Peggy Moser; Kirsten Ireton; Marlene Kiser; Cathy Davis; Laura Tice; Carolyn Andrews; Punky Dias; Kelly Boyer; and Faith Thomas

Absent: Kathleen Arndt; Pastor Rob Williamson

Approval of Council Meeting Minutes:

A motion was made by Peggy Moser to accept the October 15, 2024, Council Meeting Minutes, without any needed corrections, and was seconded by Kelly Boyer. The motion passed unanimously by the present council members.

Board Reports

Treasurer Report:

- No further questions were presented to Kirsten Ireton regarding the report.

Action Items

- Action Item "Approve Contract for Landscape Services Increase" was taken out of order of the agenda since it involved a change in the projected church budget for 2025.
- A motion was made by Kirsten Ireton to approve the contract with Landscape Services with an increase of \$50.00/month presented by the Property Board. The motion was seconded by Laura Tice. The motion passed unanimously by the present council members.

Committee Budget projection 2025 worksheets:

- Kirsten Ireton reported on the budget proposed by the Finance Board.
- Under Income, line item 40-10-01, Envelope Offerings, purposed budget for 2025 has a 2% increase in income.
- The 2025 budget included the elimination of expenses for the Youth Board, line items 57-10-1, 57-10-02, and 57-10-03, since currently the church has no active youth members for over 2 years.
- Under Benevolence line item 51-10-01, Synod Benevolence there was a 1% increase. The increase was from 1% to 2% contribution to the Sierra Pacific Synod.
- Under Finance Board, line item 58-10-10, Computer/Software Support Svs, increase of \$1000 from \$1202.00 to \$2,200, to assist with the refresh of the church website.
- Under the Finance Board, a new line item 58-10-14 Advertising was added. Advertising will be in the Elk Grove Citizen starting January 2025. Currently in Elk Grove there are no ELCA Church's anymore.

- Kirsten Ireton reported the 2025 proposed budget does not require any usage from the Reserve Fund.
- A motion was made by Punky Dias to approve the St. Luke 2025 Budget to be present at the Congregational Meeting in December 2024. It was seconded by Faith Thomas. The motion passed unanimously by the present council members.
- Kirsten Ireton will notify Bob Behr and Jack Fenske of the approval by the Congregational Council of the St. Luke Budget - 2025.

New Business:

Pentecostal Church rent/utilize multi-Purpose room

- Chet Madison reported on the request of the Community Board as part the Facility Usage that there was a request to use the church multi-purpose room on Sunday morning from around 11:30am till 2pm in the afternoon.
- The new church and the current church (Tabernacle of Prayer & Praise– Pastor Carter’s Church), have agreed to share the current chairs and instrumentation that belong to the Tabernacle of Prayer & Praise church.
- The contract is for 6 months at \$300.00/month.

Facility Rental & Use Coordinator

- Chet Madison responded on who is the Facility Rental & Use Coordinator, and a discussion occurred.
- St. Luke Constitution & By-Laws (C13.17.07: duties of the various boards shall be as follows – A, Community Concerns Board), and the Policy & Procedures (P&P-2022-1 – Facility Use, updated and approved in 2023).
- More discussion is needed.

Property Board – Excess Property Consideration:

- Chet Madison indicated this is continuing to be worked on.

Ministry Grants 2025

- Chet Madison discussed the prospect of getting a grant for between \$500 - \$5,000 dollars from the organization, Lutheran Development Society of Sacramento. It was expressed to apply for a grant from this organization there is a \$100 membership fee.
- Further discussion occurred about looking at a grant from Sierra Pacific Synod or Thrivent as a possible source if a grant is needed.

SAC CASA Program – Poster

- Chet Madison approved the display of a poster by SAC CASA Program (Foster partners program) in the church Narthex thru December 24, 2024. SAC CASA Program is paying the church \$100.00 to display the poster in the church so members can see and learn about the program.

Year End Congregational Meeting – December 8, 2024:

- Chet Madison will be announcing the next two Sundays in church about the Year End Congregational Meeting as required by St. Luke Lutheran Church of Sacramento, CA Constitution and By-Laws.

- Cathy Davis reported that the Evangelism Board has made a sign-up sheet for the potluck, and it is in the Church Narthex for the Congregational Meeting.
- Cathy Davis reported that Karen Kiser & Brenda Sulzmann are decorating the tables for the meeting.

Pastor Rob Williamson Installation Service & Reception, February 2, 2025

- This is considered a Church Event, all board should help with the reception that will follow the installation on February 2, 2025.
- Kirsten Ireton reported that there is \$300.00 in Special Funds that can be used for this reception.
- Chet Madison indicated that a committee needs to be set up for the Installation. He will be looking for an individual or individuals to lead this committee.

Round Robin:

Marlene Kiser:

- Marlene Kiser, Council Secretary, was requested at the November Executive Board Meeting to check with all board chairs at the Congregational Council Meeting if they are willing to go on in their chair position, those who are still in term and those who would be at the end of their first term. (No current Congregational Council Member is completing two consecutive terms in December 2024.) All board chairs present agreed to go on in their position.
- Chet Madison indicated he is still looking for a Finance Board Chair that has not been filled.

Kirsten Ireton:

- Kirsten Ireton was requesting from the Congregational Council the approval to have a Kiwanis Key Club Lock-in at St. Luke's Church. The event is raising money for the Pediatric Trauma Program.
- Kirsten Ireton indicated that there will be about 100 participants at the event.
- Kirsten Ireton reported that Kiwanis Key Club follows protocols requiring a ratio of 10 students for every 1 adult chaperone at these types of events. The participants will also follow the Kiwanis Key Club code of conduct for this event.
- The event will be sometime in February/March of 2025, and will be from a Friday evening to Saturday morning.
- A motion was made by Punky Dias to allow the usage of the church facility for the Kiwanis Key Club Lock-In event and was seconded by Carolyn Andrews. The motion passed unanimously by the present council members.

Closing Prayer by: Peggy Moser

Meeting adjourned at: 7:10 PM

Respectfully Submitted,
Marlene Kiser
Council Secretary
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