

**St. Luke Lutheran Church of Sacramento, CA
Council Meeting Minutes**

Nov 18th, 2025

Approved Minutes
20 January 2026
Marilyn Ferris-Steed

Meeting Called to Order at 6:02 PM by Chet Madison

Present: Chet Madison; Peggy Moser; Pastor Rob Williamson; Carolyn Andrews; Laura Tice; Cathy Davis; Bob Behr; Punky Dias; Kirsten Ireton; Kelly Boyer and Faith Thomas.

Absent: Kathleen Arndt and Marlene Kiser

Opening Prayer was provided by Pastor Rob Williamson.

Monthly Lecto Divina Process: Led by Pastor Rob Williamson.

- Luke 10:1-12 (Jesus Sends the Seventy – from the Living Word of God translation) was read by Faith Thomas.
- Council members present reflected on the passage.
- Each member shared their observations and questions about the passage.

Approval of Council Meeting Minutes:

- Peggy Moser moved to accept Oct 21st, 2025, Council Meeting Minutes, the October 31st, 2025, Special Council Meeting via email minutes and the Congregational Meeting Minutes, November 9th, 2025, seconded by Kelly Boyer. The motion passed unanimously.

Board Reports

Treasurer Report YTD October 2025:

- Chet Madison invited questions regarding the October Year-to-Date 2025 Treasurer's Report; no inquiries were made. He noted that income year-to-date is \$2,739.00 above budget, while expenses are \$14,397 under budget. As a result, net income for October was exceeded budget projection by \$4,852.00, and year-to-date income is \$17,136 .00 above the budgeted amount.
- It was observed that the costs for both utilities and refuse services increased. These rises in cost were attributed to greater facility usage.

St. Luke's Budget – 2026 Draft:

- Chet Madison inquired whether any of the board chairs had additional questions concerning the current 2026 budget draft.
- Cathy Davis asked if the Evangelism Board could receive an extra \$100.00 in their 2026 budget. Kirsten Ireton recommended moving \$100.00 from staff training/checks to cover increase in budget request.

- Property Board received one bid for landscaping services of \$1,200 month but does not include sprinklers or waste/clippings. Second estimate is pending.
- A larger dumpster has been ordered due to a continued overage in use and refuse bill.
- A discussion occurred concerning money WELCA provides to the church for Refuse and Office Supplies. Punky Dias will ask Connie Reule if the money has been distributed this year.
- Chet Madison inquired if the church has a preventative maintenance program on heat/air systems. It was discovered that the church does not have such an agreement. Kirsten Ireton stated that the cost per year for such services would be around \$720.00. Bob Behr will look into where this amount will come from in the budget.
- There were no other changes to the budget from any of the other boards.
- Kirsten Ireton made a motion to approve the budget as adjusted. Peggy Moser seconded the motion. The motion passed unanimously.

Amendment to the approved budget as adjusted:

On November 22, Chet Madison distributed an email to Council Members requesting a vote on the motion to approve the revised St. Luke Budget as submitted. Peggy Moser provided a second to this motion. Subsequently, on November 26, 2025, a follow-up email was sent containing a second motion by Kirsten Ireton to approve the budget as revised for the St. Luke Church Landscaping contract at \$15,360 per year (amount correct to \$15,360 on 12/7/2025), which was seconded by Marlene Kiser. Council Members unanimously approved the motion via email.

- Bob Behr advised that 8-12 percent of expenses and money be kept in the Operating Account that amounts to \$30,000. Anything above \$30,000 will be transferred to the Special Funds Reserve Account. Kirsten Ireton motioned to transfer anything above \$30,000 mid-December from the Operating/Checking Account to the Special Funds Reserve Account. Motion was seconded by Peggy Moser. The motion was unanimously passed.
- Bob Behr will send out final budget once the landscaper fees are determined.

Board Minutes Received & Send (Minutes) / Meeting took place (Meeting):

- Finance Board: Minutes/Meeting
 - Treasurer Report – Sent to Council Members
 - Finance Secretary – Sent to Council Members
 - Special Funds Report – Sent to Council Members
- Community Concern: Minutes/Meeting
- Evangelism: Minutes/Meeting
- Worship & Music: Minutes/Meeting
- Property Board: Minutes/Meeting
- Youth: No Minutes/ No Meeting
- Education: No Minutes/ No Meeting

Action Items:

Property Board

- Received an estimate from Air Medic for \$11,000 on repairing the furnace in the church sanctuary. The money would be taken from the Special Funds Reserve Account. Laura Tice

motioned to use the Special Funds Reserve Account to repair the furnace in the church sanctuary. Faith Thomas seconded the motion. The motion was passed unanimously.

Community Concerns

- Asked the council to approve \$42.00 shortfall so they may pay the membership fee to the LDSS costing \$100.00. Peggy Moser motioned to approve excess of \$42.00 for Community Concerns. Kelly Boyer seconded the motion. The motion was passed unanimously.

New Business

Property Board

- Agreement for Acquisition of Real Property (St. Luke Church) Grantor and City of Sacramento.
- Sale of land was approved by the congregation. Multitude of documents are required to be filled out. There are questions concerning taxes and liability in contract. May need to meet with Tax attorney before completing the contract.
- Landscape service – Received one bid of \$1,200 month with second bid pending.

Financial Secretary Appointment

- Chet Madison gave an update on appointing a Financial Secretary. Kirsten Ireton has volunteered for the Financial Secretary Position.

Open Chair positions 2026, Five (5) positions:

- The individuals listed below have formally agreed to be nominated for leadership positions: JoAnn Sulli for Treasurer, Triss Hoppman for Community Concern Chair, and Laura Tice for Evangelism. Please note that the roles of Council Secretary and Education Chair remain vacant currently.

Stewardship Program

Pastor Rob is coordinating responses from interest forms. Letters will be going out to those congregants who did not respond to forms.

Bob Behr spoke about the Synod Constitution had been updated and advised the council that ours has not been updated since 2020.

Closing Lord's Prayer led by: Pastor Rob Williamson

Meeting adjourned at: 7:20 PM

Respectfully Submitted,
Catherine Davis
Acting Council Secretary/Evangelism Board Chair