

Council Meeting Minutes

October 18, 2022

Approved Minutes

November 15, 2022

Marlene Kiser

Meeting Called to Order at 7:01 PM by Carolyn Andrews

Opening Prayer was provided by Paul Maki.

Present: Carolyn Andrews; Kirsten Ireton; Marlene Kiser; Shirley Prouty; Paul Maki; Cathy Davis; Linda Duffek; Laura Tice; Clarence Korhonen and Jack Fenske (guest)

Absent: Christina Hisamoto; and Carole Vance

Approval of Council Meeting Minutes:

The September 20, 2022, Council Meeting Minutes were accepted with no corrections needed. A motion to accept the minutes as presented was made by Shirley Prouty; seconded by Laura Tice. Motion passed unanimously.

The September 27, 2022, Special Council Meeting Minutes were accepted with no corrections needed. A motion to accept the minutes as presented was made by Clarence Korhonen; seconded by Shirley Prouty. Motion passed unanimously.

Board Reports:

Finance - Treasurer's/Special Funds/Financial Secretary – September Reports to Council.

- Treasurer report provided by Kirsten Ireton.
- Again, expenses were down – no permanent pastor wages or benefits.
- Income Less Expense Less Reserve -\$6188.39
- Reserve continues to be used to assist with the budget.
- Storm Drainage Fees reduced this month only due to credit received by City of Sacramento.
- Good news is that there are 5 Sundays in October.
- Paul Maki had no further discussion with regards to the Special Funds Report or the Financial Secretary's Report.

Property – October Report emailed to Council.

- Clarence Korhonen provided a overview of the report.
- Action items: Item#6 and #7 needed by the Board to be handled later in the meeting under "Action Items".

Worship & Music – October Report emailed to Council

- Worship & Music Board met October 15th, 2022.
- Shirley Prouty provided an overview of the meeting.
- Upcoming Events: All Saint's Day observed Sunday November 6, 2022; Veteran's Day observed Sunday November 13; Christmas Season- Advent Season starts November 27, 2022, tree to be set up on December 10, 2022, post W-ELCA Annual Christmas Party. Worship & Music Board is looking for someone who would be willing to donate a Christmas Tree to the church.
- No further questions asked.

Community Concerns – No Meeting for October / No Report

- Thanksgiving Elk Grove Food Bank Drive: Food collection of needed items until Sunday November 10, 2022. Elk Grove Food Bank will pick up food that day.

Linda Duffek provided an update on the Facility Usage:

Usage of the Schultz Hall and Sanctuary by the Doreen Irwin Singers. Requesting the use of the Schultz Hall in December for two weeks (one day each week) for choir rehearsals and the Sanctuary on December 18th, 2022 in the evening for their Performance.

- NA will be using the multi-purpose room for both Thanksgiving Marathon and Christmas Marathon events.

Education – No Meeting / No Report

- Laura Tice had nothing to report on.

Youth – Currently no Board, No Report.

Evangelism – No Meeting for October / October Report emailed to Council

- Meet & Greet (Giving Thanks) Potluck November 13th, 2022 being planned by the Evangelism Board.

WELCA – Verbal Report on October Fall Festival

- Verbal Report provided by Marlene Kiser on the successful W-ELCA event. Estimated funds was about \$2000.00.

Action Items:

Property Board requesting - Approval of Council to allow the Property Board to request a Cal OES Grant.

- The California Office of Emergency Services is offering grants to nonprofits for increasing security. The PB recommends that a \$26,000 grant be requested for constructing a wrought iron fence with an automatic gate across the south end of the Parking Lot.
- Discussion of what was involved in this grant, what needs to be provided and due date to apply for this grant, October 28, 2022 at 5:00 PM.
- Parts of the grant application include knowledge of writing grants. Clarence indicated he had reached out to Faith Harper and Marlene Kiser. Faith Harper stated that maybe Meryl Zborg would also be willing to help with this. Marlene Kiser did indicate that she had never done a grant.
- If the grant is approved by Cal OES, than the Council members would be required to vote again to approve the use of the grant.
- Motion was made to move forward with the request to allow the Property Board to complete the application for the "California State Nonprofit Security Grant Program (CSNSGP) Application" by Shirley Prouty, and 2nd by Laura Tice. Motion passed unanimously.

Property Board requesting – Approval of the charges for repairing the urinals in the men’s restroom in the Schultz Hall Addition.

- October 13, 2022, ACE Plumbing of Sacramento, repaired 2 of the restroom urinals at the cost of \$715.49 and was funded by the General Fund, Facility Maintenance account.
- A motion was made by Clarence Korhonen, to approve the Property Board to pay for the repairs needed for the 2 men’s restroom urinals in the Schultz Hall Addition, and 2nd by Shirley Prouty. Motion passed unanimously.

New Business:

Open Positions: Council 2023 are President; Vice President; Youth Leader

Nominating committee needed:

- Clarence Korhonen volunteered to head the nominating committee, and Shirley Prouty agreed to assist with the nominating committee.

Salary package for potential pastor

- Kirsten Ireton sent out the "Definition of Compensation, Benefits, and Responsibilities for Ministers of Word and Sacrament Under Call" with the proposed salary package.
- Discussion took place about the compensation package (page 1) and it was decided that Kirsten would provide two sheets one with the yearly-12 month salary and the 13 month package for 12/1/2022 through 12/31/2023. This will be sent to all Council Members within the next 24 hours.
- Page 2 of the Compensation Package - "Other Provisions" was indicated by Carolyn Andrews that this section would be completed by Carolyn Andrews and Chet Madison.
- Once both pages are completed there will be a need to have a Special Council Meeting to vote to approve the Compensation Package. This meeting can take place by Zoom or by email vote Carolyn Andrews indicated.

Old Business

Storm drainage fee:

- Clarence Korhonen provided an update on the October 11, 2022, hearing with Sacramento City that both Jack Fenske and he attended. The Sacramento City now has 30 days to response to the request that St. Luke's has requested with regards to the Storm drainage fees.

2023 Budget:

- Paula Maki reported that the budget is mostly done and should be ready by November 1st, 2022. It will be available to the Council at the November Council Meeting.

Round the Zoom:

- Many thanks were provided to Jack and Clarence for the hard work that was done on the Storm Drainage Fees.
- Paul Make said if there are any questions about the Budget, please reach out to either Paul or Kirsten.

Meeting closed at 8:41 PM with the Lord's Prayer

Respectfully Submitted,
Marlene Kiser
Council Secretary
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