

St. Luke Lutheran Church of Sacramento, CA
Council Meeting Minutes

October 21st, 2025

Approved Minutes

18 November 2025

Marlene Kiser

Meeting Called to Order at 6:02 PM by Chet Madison

Present: Chet Madison; Peggy Moser; Pastor Rob Williamson; Marlene Kiser; Laura Tice; Cathy Davis; Bob Behr; Punky Dias; Kelly Boyer and Faith Thomas.

Absent: Kathleen Arndt; Kirsten Ireton; and Carolyn Andrews

Opening Prayer was provided by Pastor Rob Williamson.

Monthly Lecto Divina Process: Led by Pastor Rob Williams.

- Luke 10:1-12 (Jesus Sends the Seventy – from the Living Word of God translation) was read by Kelly Boyer.
- Council members present reflected on the passage.
- Each member shared their observations and questions about the passage.

Approval of Council Meeting Minutes:

- Peggy Moser moved to accept September 15th, 2025, Council Meeting Minutes, seconded by Kelly Boyer. The motion passed unanimously.

Board Reports

Treasurer Report YTD September 2025:

- Chet Madison invited questions regarding the September Year-to-Date 2025 Treasurer's Report; no inquiries were made. He noted that income year-to-date is \$1,313.00 below budget, while expenses are \$14,429 under budget. As a result, net income for September was below budget projection by \$2926.00, and year-to-date income is \$17,696.00 above the budgeted amount.
- It was observed that the costs for both utilities and refuse services increased. These rises in cost were attributed to greater facility usage.

St. Luke's Budget – 2026 Draft:

- Peggy Moser expressed her gratitude to Bob Behr and Kirsten Ireton for their dedicated efforts in preparing the 2026 Draft Budget.
- Chet Madison reported that he has been engaged in discussions with Linda Duffek regarding Facility Usage Fees. He further indicated that he will be meeting with Linda Duffek to address matters related to facility usage and the budget.
- Bob Behr presented the proposed increase in benevolence funding for 2026 to the Synod, noting that there is a rise compared to the previous year.

- Chet Madison inquired whether any of the board chairs had additional questions concerning the current 2026 budget draft. Kelly Boyer noted that she would require assistance with the Property Board budget, and it was suggested that Bob Behr could offer guidance.

Board Minutes Received & Send (Minutes) / Meeting took place (Meeting):

- Finance Board: Minutes/Meeting
 - Treasurer Report – Sent to Council Members
 - Finance Secretary – Not sent to Council Members
 - Special Funds Report – Sent to Council Members
- Community Concern: Minutes/Meeting
- Evangelism: Minutes/Meeting
- Worship & Music: Minutes/Meeting
- Property Board: Minutes/Meeting
- Youth: No Minutes/ No Meeting
- Education: No Minutes/ No Meeting

Action Items:

Property Board – Emergency action to remove a fallen tree in parking lot leaning over fence from St Luke Park area - \$1600.00 to come from Special Funds.

- Punky Dias moved to approve the \$1600.00 from Special Funds to remove the fallen tree, seconded by Peggy Moser. The motion passed unanimously.

Broken sprinklers to make necessary repairs - \$1600.00 to come from Special Funds.

- Kelly Boyer discussed the need for the needed repairs of the broken sprinklers & geysers. Kelly Boyer explained that the Property Board invited Charlie Hamilton to attend their meeting in regards in hiring him to repair the church's sprinkler system. He met Bruce Kiser and Clarence Korhonen, free of charge to check the system. He mapped it out, checked for gushers, and broke valves and pipes. Upon his findings he found that there was a broken pipe and some gushers. Mr. Hamilton is strictly Time and Material. The initial fix of the pipe looks to be between \$500- \$600 in materials and to bring a helper to get it done in 4 to 6 hours for 2 people on site would be \$50 per person per hour. That makes the initial fix between \$900- and \$1200
- Laura Tice moved to approve \$1600.00 to come from Special Funds to repair the geysers and broken sprinklers, seconded by Peggy Moser. The motion passed unanimously.

New Business

Meeting with Sac City Engineering Dept. October 23, 2025 at 10am.

- Chet Madison noted that the upcoming meeting with the Sacramento City Engineering Department is scheduled for October 23, 2025, at 10:00 am. Representatives from the church

attending will include Clarence Korhonen, Chet Madison, Pastor Rob Williamson, Kelly Boyer, and Bob Behr.

- The meeting will cover both the objectives and the methods for completing the project.
- Chet Madison will ensure that all Council Members are regularly updated on the progress of the property sale.

Financial Secretary Appointment

- Chet Madison gave an update on appointing a Financial Secretary. Both the Finance Board and Executive Council Board have discussed the need for this position. At present, Bob Behr is serving as Acting Financial Secretary until a permanent appointment is made.

Church Counters' Duties

- It has been reported that several additional church counters have been identified. Phil and Jennifer Peterson have consented to undergo training and will begin their responsibilities soon.

Stewardship Program

- Chet Madison facilitated a discussion regarding the ongoing Stewardship Program currently overseen by Pastor Rob Williamson. The office has begun receiving Time & Talents sheets, and to date, nine tithing forms have been submitted.
- Pastor Rob Williamson announced that following the dedication of the forms (tithes and talents) scheduled for Sunday, October 26, 2025, he plans to send correspondence to all church members. These letters will either express appreciation to those who have completed their forms or serve as a reminder for those who have yet to submit them.

Old Business

Open Chair positions 2026, Five (5) positions:

- The members of the Nomination Committee are Cathy Davis, Laura Tice, and Clarence Korhonen.
- The individuals listed below have formally agreed to be nominated for leadership positions: JoAnn Sulli for Treasurer, Triss Hoppman for Community Concern Chair, and Laura Tice for Evangelism. Please note that the roles of Council Secretary and Education Chair remain vacant currently.

Website updates – Ad Hoc Committee:

- The meeting highlighted that updating and reviewing the website is an important project for the church. However, progress is ongoing since members' availability to meet remains limited.

Marlene Kiser, Council Secretary will be on vacation from October 22 through November 22, Cathy Davis has agreed to take the Council Meeting Minutes for the November meeting.

Kelly Boyer reported on the Property Board "All Members Workday" on November 8th. It was suggested to get some signage to notify the church members of the upcoming event.

Chet Madison requested that all Board Chairs direct any questions regarding their budget items to Bob Behr. Additionally, Bob Behr asked each Board Chair to carefully review their respective budget items to ensure they meet expectations.

Closing Lord's Prayer led by: Pastor Rob Williamson

Meeting adjourned at: 7:20 PM

Respectfully Submitted,
Marlene Kiser
Council Secretary
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