



Approved  
Karen Linfor, Secretary

St. Luke's Council Meeting Minutes  
September 15, 2020  
ZOOM Meeting

Present: Carolyn Andrews, Pastor Carl Hoppman, Paul Maki, Bob Behr, Jack Fenske for Clarence Korhonen, Cathy Davis, Shirley Prouty, Marlene Kiser, Christina Hisamoto, Linda Duffek, Pat Webb, Karen Linfor

Absent: Laura Tice, Samantha Basquez

The September 15, 2020 ZOOM Council meeting was called to order by President Carolyn at 7:05pm.

Pastor Carl opened the meeting with prayer, remembering those who are ill or in need.

August 18, 2020 Zoom Council Meeting Minutes: Motion to approve the Minutes as written was made by Shirley, seconded by Pat. Motion carried/approved.

Overview of finances:

Treasurer's Report: Nothing out of the ordinary over the past few months. Offerings were a little below what we had budgeted. Expenses in line. Property Board, Line Item 5910-05, Refuse Services: Invoice was received and the check was put in the mail on August 5<sup>th</sup>, and apparently was not received. Issued a check for two months' payments in September, stopped payment on the check that was sent in August. \$30 will be reflected for fees and taxes under the Finance Board for stopping payment. Overall, for the year, we are about \$3500.00 more, income less expenses, including the PPP loan principal which is still being processed by the bank.

Special Funds: Very little activity. There are four checks that went to Key Clubs for help with the Crab Feed in March that have not been cashed. Connie has been working with the schools and Kiwanis, so hopefully this will be resolved soon.

Financial Secretary: August not bad, our giving was \$1,500 short of budget. YTD shows a 10% shortfall from the budget, and this has been the situation for quite a while. Jack cautioned that budgets will need to be "tightened up" for 2021.

Property Board: Jack reported that there are no action items.

Community Concerns: The bag lunch delivery to the homeless population went well: 120 lunches which included a sandwich, chips, water, tangerine, mask, napkin and two suckers, were delivered along Stockton Blvd. and Nielsen Park.

Education and Youth: Laura Tice sent in notes regarding Education and Youth. Zoom meetings will continue.

Pastor's Report: Pastor, in conjunction with Jack, and in response to a request from the Executive Committee, Identified and provided a four-page list of voting members. The list includes members who have been active, have attended, and have given financially over the past two years. *Note: The Council's obligation is to review, make corrections as necessary, and approve the list.* Motion to accept this list of voting members as presented by Pastor Carl by Karen Linfor, seconded by Linda Duffek. Motion carried.

Pastor detailed his plan to retire at the end of 2020. Pastor stated that he is very appreciative of his time at St. Luke's. He, Triss and Holly will no longer be affiliated with St. Luke's, they will move on to another place of worship. As soon as it is practical, President Carolyn will get in touch with the Synod, who will then meet with Council and review the steps to the Call process. Ideally, the interim pastor needs to be on board as of January 1, 2021.

Pastor said that he and Holly are willing to train folks on the sound board and video equipment.

Constitution/Bylaws Review and Voting Members/Ballot:

President Carolyn pointed out that the documentation seemed straight-forward and to the point. Motion needed to accept any minor adjustments/corrections to accept this voting material for the congregation to approval/disapprove the revised Constitution and Bylaws. Motion by Shirley, seconded by Christina. Motion carried/approved. Ratification will take place in December, either by another mailing or at the annual meeting. Just how the annual meeting will be accomplished is a concern based on the number of congregants who do not use, or are unfamiliar with Zoom. Pastor suggested that we should wait for responses to this information, and go from there. Letter and ballots should go out by the October 1, giving voting members almost a month to respond.

Sanctuary Re-Opening: President Carolyn stated that another letter was received from the Bishop of the Synod regarding re-opening our sanctuary for in-person worship. His letter indicated that everything depends on the new color-coded CDC chart, and Sacramento is in the worst category (purple). It could be next year before in-person worship happens. President Carolyn will forward this information to congregants in the October *News & Views*, along what the Council is doing in order to keep things moving along.

Task Force Recommendations: Shirley reviewed as follows:

Cleaning remains the most prevalent issue. Shirley referred to information from the Center for Disease Control and World Health Organization regarding the fact that if a facility has been left vacant for seven days, there's no need to disinfect. Other information is that the virus will stay on wood for four days, and finding readily available materials to sanitize is still a problem. There are close to 500 approved products available to sanitize/kill the COVID-19 virus, and most are alcohol or bleach based. Fogging is cost prohibitive at \$500-\$600/month. Clorox wipes are recommended to clean the wood. President Carolyn suggested that the Task Force meets again to discuss further. Shirley will setup a meeting.

Stewardship Planning for the Budget: Christina volunteered to take on the planning for a Stewardship Program in conjunction with budget development for 2021.

Council Positions to Fill for 2021: Secretary and Evangelism Chairperson.

Other Items: Pastor stated that Barbara Manlapig will soon be sending out lists for Readers and Prayer Leaders.

Marlene stated that the WELCA board needs to meet in October. She has put a note in the *News & Views* regarding the need for donations to WELCA that would go to the benevolence ministry in 2021. Jack stressed the importance of funds given to WELCA should be indicated as so on their envelope. Marlene said she indicated that in her note. There being no further business to discuss, the meeting was adjourned with prayer at 7:55pm.

Respectfully submitted,  
[karenalinfor@gmail.com](mailto:karenalinfor@gmail.com)  
Council Secretary 2020

Approved  
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