

Council Meeting Minutes
September 19, 2023

Minutes Approved

17 October 2023

Marlene Kiser

Meeting Called to Order at 6:01 PM by Chet Madison

Opening Prayer was provided by Term Pastor Carl Hoppman.

Present: Chet Madison; Peggy Moser; Kirsten Ireton; Term Pastor Carl Hoppman; Marlene Kiser; Cathy Davis; Laura Tice; Clarence Korhonen; Shirley Prouty; Carol Vance; Linda Duffek; Punky Dias

Absent: Paul Maki; and Faith Thomas

Approval of Council Meeting Minutes:

A motion was made by Peggy Moser to accept the August 15, 2023, Council Meeting Minutes without any needed corrections, and was seconded by Faith Thomas. The motion passed unanimously by present council members.

Board Reports

Treasurer Report:

- Chet Madison and Council members expressed that the summary page included by Kirsten Ireton each month in her emails of the Treasurer Report was very beneficial.
- No further questions were asked.

Property Board:

- Clarence Korhonen provided update on the Grant for the Parking Lot Fence, from Office of Emergency Services (OES).
 1. The Property Board received 4 proposals from contractors, however, all proposals exceeded the funds available from the grant.
 2. To reduce the cost of the project, the automation gate portion of the project was deleted. The large gate now be manual, but "automation ready" for the future. The scope (goal) of the project remains the same, *hardening of the facility*.
 3. On September 14, 2023, a conference call was held with Angela Baeza, from OES. She advised that the project, as described, was approved on August 3, 2023. A modification letter was unnecessary since the project's scope has not changed.
 4. Council Action Requested: A motion was made by Clarence Korhonen for approval to execute a contract for about \$28,500, but not to exceed \$30,000, to install the fence and gates described in the grant from OES. Said funds used are to be reimbursed by OES. Motion was seconded by Peggy Moser. The motion passed unanimously by present council members.

5. Clarence Korhonen mentioned that he was coming to the end of his Term as Property Chairperson, and they were working on seeing if Kelly Boyer would like to be the next Property Board Chairperson.

Action Item:

- P&P 1999-2 Polices and Procedures -Definitions & Development
- Peggy Moser had reviewed the P&P and no updates were needed.
- Motion made by Peggy Moser to approve the reviewed P&P 1999-2. The motion was seconded by Laura Tice. The motion passed unanimously by present council members.

Old Business:

St. Luke 100th Anniversary Committee

- Term Pastor Carl Hoppmann was requested to report for Triss Hoppman (Chairperson) that the committee had a successful first meeting.
- A request to have a 100th Anniversary Logo Contest was made to the Council.
- The theme for the anniversary celebration is to be: "Blessed to be a Blessing".

Synod Assembly Report

- Laura Tice made a very nice report to the Council on the Synod Assembly held on September 15-17, and the election for the new Bishop.
- Rev. Jeff Johnson is the Sierra Pacific Synod's new Bishop. All attendees from St. Luke's reported they were happy with the choice of their new Bishop.
- Laura Tice to make a report to the church on Sunday October 1, 2023.

New Business:

Call Committee Update:

- Chet Madison reported on an update for the Call Committee.
- Chet Madison indicated that the committee was going forward with looking at a TEEM (Theological Education for Emerging Ministries) candidate to interview for the church.

Budget Worksheet Forms - 2024:

- Chet Madison reported that the Finance Board has already started their line-by-line review for the 2024 upcoming budget.
- Chet Madison asked each board about their budget worksheet and if they had any questions about their committee's budget.
- Kirsten Ireton indicated that if any of the board members have any questions, please give her a call and she will help them with any questions or concerns.
- Other budget concerns brought up by Chet Madison:
 1. On-call office manager to assist the office in case of sick days or vacations.

2. Clarence Korhonen - Property Board was request a Maintenance Worker.

Linda Duffek Request:

- AA had requested to use the Multiple Purpose Room for the annual Thanksgiving Marathon they have each year. The council members all agreed that again this year AA can use the Multiple Purpose Room for their event.

Closing Prayer by: Term Pastor Carl Hoppman

Meeting adjourned at: 7:28 PM

Respectfully Submitted,
Marlene Kiser
Council Secretary
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