

St. Luke Lutheran Church of Sacramento, CA Council Meeting Minutes

September 15th, 2025

Approved Minutes
21 October 2025
Marlene Kiser

Meeting Called to Order at 6:01 PM by Chet Madison

Present: Chet Madison; Peggy Moser; Kirsten Ireton; Pastor Rob Williamson; Marlene Kiser; Laura Tice; Cathy Davis; Carolyn Andrews; Bob Behr; Punky Dias; and Faith Thomas.

Absent: Kathleen Arndt and Kelly Boyer

Guest: Linda Duffek, Facility Usage Coordinator

Opening Prayer was provided by Pastor Rob Williamson.

Monthly Lecto Divina Process: Led by Pastor Rob Williams.

- Luke 10:1-12 (Jesus Sends the Seventy – from the Living Word of God translation) was read by Bob Behr.
- Council members present reflected on the passage.
- Each member shared their observations and questions about the passage.

Approval of Council Meeting Minutes:

- Peggy Moser moved to accept August 23rd, 2025, Retreat & Council Meeting Minutes, seconded by Laura Tice. The motion passed unanimously.

Board Reports

Treasurer Report YTD March 2025:

- Bob Behr invited questions regarding the August Year-to-Date 2025 Treasurer's Report; no inquiries were made. He noted that income year-to-date is \$1,268.00 below budget, while expenses are \$13,197.00 under budget. As a result, net income for August exceeded budget projections by \$1,803, and year-to-date income is \$18,854 above the budgeted amount.

Recap 2026 Budget work sheet/ thoughts:

- Each board chair present (Worship & Music, Education, Evangelism, and Property) was consulted regarding the progress of their respective budget worksheets. An inquiry was made regarding the Community Concern Board's request to pursue membership in the Lutheran Development Society of Sacramento (DLSS) at an annual fee of \$100. Pastor Rob Williamson volunteered to contact Rev. Carolyn Brodt, President of the Board of Directors, to obtain further information about the DLSS grant process.

Facility Use Fee budget – Space:

- Linda Duffek, Facility Usage Coordinator, attended the meeting to discuss facility usage fees for organizations currently using the St. Luke facility. The facility is presently used by two N/A groups — New Way of Life and 5:30 Group — as well as Pastor Carter (Tabernacle & Praise Church), Pastor Ed's Church, and there is a planned use of Schultz Hall for November Voting. Linda Duffek requested a meeting with Chet Madison (Council President) and Bob Behr (Finance Board Chair) to review the existing fee schedules for facility usage.

Recommendations for employee wages increase/decrease:

- A review and discussion regarding recommendations to adjust employee wages was conducted with the current board chairs present at the St. Luke's Council Meeting. The current employees at St. Luke's are Pastor Rob Williamson, Alison Korhonen (Office Secretary), Jane Fanucci (Organist/Choir Director), and Maria Ruiz (Janitor).
- Bob Behr stated that the Finance Committee is seeking input from the respective boards regarding the salaries of St. Luke's employees.

Board Minutes Received & Send (Minutes) / Meeting took place (Meeting):

- Finance Board: Minutes/Meeting
 - Treasurer Report – Sent to Council Members
 - Finance Secretary – Sent to Council Members
 - Special Funds Report – Sent to Council Members
- Community Concern: Minutes/Meeting
- Evangelism: Minutes/Meeting
- Worship & Music: No Minutes/Meeting
- Property Board: No Minutes/No Meeting
- Youth: No Minutes/ No Meeting
- Education: No Minutes/ No Meeting

Action Items:**Property Board – Approval for Regionwide Appraisal Service to perform appraisal of the 1.2 acre of vacant lot St. Luke Property of \$1500.00. Deposit of \$500.00.**

- Chet Madison addressed the need for a second appraisal of the 1.2-acre vacant lot for sale at St. Luke's Lutheran Church. Kirsten Ireton moved to approve Regionwide Appraisal Service to conduct the appraisal on the lot at a cost of \$1500.00, with Peggy Moser seconding the motion. The motion was approved unanimously.

New Business**Open Chair positions 2026, Five (5) positions:**

- The following members have completed their terms: Kirsten Ireton (Treasurer), Laura Tice (Education), and Marlene Kiser (Council Secretary). Additionally, Kathleen Arndt (Community Concern) and Cathy Davis (Evangelism) will not be serving a second term after completing their first.

- A discussion was held regarding the composition of the Nominating Committee, during which Bob Behr referenced the relevant section of St. Luke's Constitution. According to the Constitution, the committee should consist of two outgoing council members and one non-council member. Cathy Davis and Laura Tice have been designated as the outgoing council members on the committee, while the selection of the non-council member remains to be addressed.
- The following individuals have consented to nomination for leadership roles: JoAnn Sulli for the position of Treasurer, and Triss Hoppman for Community Concern Chair.

Preparation for St. Luke's Fall Festival:

- Peggy Moser and Marlene Kiser provided an update on the preparations for the W-ELCA Fall Festival. Kirsten Ireton informed Peggy and Marlene that she is currently experiencing challenges obtaining assistance from the Key Club for event setup and teardown. Pastor Rob Williamson announced that he will be leading the Kid's Corner during the festival.

Financial Secretary Duties:

- Chet Madison provided an overview of the responsibilities of the Financial Secretary following the recent passing of Jack Fenske. The Financial Secretary is an appointed position without a set term limit. As more details are identified regarding Jack Fenske's work in this role, additional information will be shared.
- Finance Chair Bob Behr is awaiting updates on the search for a new Financial Secretary.

Old Business

Stewardship meeting 9/9 – recap:

- Chet Madison provided a report on the event held on September 9th, 2025, at 4:30pm. He noted that Rev. Vern Holmes delivered an engaging presentation, though he observed limited attendance from church members. Pastor Rob Williams added that Rev. Vern Holmes emphasized in his address that stewardship concerns our relationship with God, rather than financial matters.

Website updates – Ad Hoc Committee:

- Kirsten Ireton stated that the committee continues to work on the project.
- During the meeting, it was emphasized that the website review and update initiative is a significant undertaking for the church.

Pastor Rob Williamson vacation: September 24, 2025 (Wednesday) thru September 28, 2025 (Sunday). Pastor Rob Williamson arranged for Pastor Bill Wong to be the Pulpit Supply.

Closing Lord's Prayer led by: Pastor Rob Williamson

Meeting adjourned at: 7:35 PM

Respectfully Submitted,
 Marlene Kiser
 Council Secretary
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