

**CONTINUING RESOLUTION**  
**St. Luke's Lutheran Church**  
**Sacramento, CA**

**Number:** CR-2016-1  
**Title:** Fund Raiser Net Incomes, Allocations & Expenditures  
**Board/Committee:** Finance Board  
**Effective Date:** 01/01/2017 Rev. 01/01/18  
**Voided Date:**

**References:** Constitution - C12.05; Bylaws - B12.04.01(e), B12.05.01(c), B13.18.08 (d & e); Continuing Resolutions - CR-2000-1, CR-2005-1.

**RESOLUTION:** The allocations and expenditures of the net incomes, resulting from fund raisers that (a) are sponsored by the whole congregation and (b) occur on an annual basis, shall conform to the following policies.

**Application:**

- a. This resolution does not apply to fund raisers that are sponsored by recognized, ancillary organizations within St. Luke's, such as W-ELCA.
- b. This resolution does not apply to one-time fund raisers or the initial occurrence of a specific fund raiser.

**Net Income:** The moneys remaining after all expenses related to the fund raiser have been paid.

**Allocations:**

- a. The allocation of the net income from each fund raiser shall be shown by notes in the adopted Annual Budget.
- b. 10 percent of the net income from fund raisers will be given to community organizations as a tithing benevolence gift. The Community Concerns Board, in cooperation with the Boards that initiated the fund raisers, will recommend to the Congregation Council which community organization(s) shall receive the gifts.
- c. The remaining 90 percent of the net incomes from the following fund raisers shall be allocated as specified.
  - Crab Feed Fund Raiser (initiated by Property) -
    - i. Special needs that are approved by the Congregation Council and identified and described in the adopted Annual Budget and
    - ii. Facility maintenance or improvement projects.Crab Feed funds that are not required to complete any special project shall be re-allocated for facility maintenance or improvement projects.
  - Fireworks Booth Fund Raiser (initiated by Property) - Facility maintenance or improvement projects.
  - Luau Dinner Fund Raiser (initiated by Worship and Music) - Support for the Music Program.

- Other Fund Raisers – The Congregation Council shall revise this Continuing Resolution to specify the allocation procedures for each newly-established fund raiser, as appropriate.
- d. The Congregation Council may include anticipated funds, from the applicable fund raisers, as notes in the recommended Annual Budget. If the adopted Annual Budget includes such funds and, subsequently, the funds are not realized, the Congregation Council shall take appropriate action to resolve the resulting issues.

**Expenditures:**

- a. Net incomes from the applicable fund raisers shall be expended as specified in the notes to the adopted Annual Budget and this Continuing Resolution.
- b. Expenditures shall be made in accordance with CR-2005-01, “Expenditures, Authorization & Procedures (Form 1000)”.
- c. Fund raiser moneys shall not be expended until there are well-founded expectations that such moneys will be realized.

**APPROVED:**

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*Signature of Church Secretary (officer)*

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*Date Approved*

**VOIDED:**

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*Signature of Church Secretary (officer)*

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*Date Voided*