

St. Luke's Lutheran Church Council Meeting Minutes

Tuesday, May 17, 2016

Present: Name	Title	Board	Absent
Paul Maki	President		
Carolyn Andrews	Treasurer		
	Chairperson	Finance	David Saxby
	Financial/Recording Secretary		Jack Fenske
Larry Dockter	Vice President		
Kelly Boyer	Chairperson	Property	
Karen Linfor	Secretary		
Carl Hoppman	Pastor		
	Chairperson	Worship & Music	Peggy Moser
Al Moser	Chairperson	Community Concerns	
	Chairperson	Youth	Kirsten Ireton
Holly Hoppman	President	WELCA	
Carole Vance	Chairperson	Evangelism	

Call to Order:

The meeting was called to order by President, Paul Maki at 7:05pm. Pastor Carl opened with prayer, remembering the needs of several members of the congregation.

Review and Approval of April Minutes:

Approval of April 15, 2016 Council Minutes as written:

Motion: Holly Hoppman

Seconded by: Kelly Boyer

Motion carried.

Pastor's Report: Written report on file

Pastor reviewed the highlights of his activities since the April Council meeting.

Great Confirmation Sunday

Multiple funerals, including one family member of the Narcotics Anonymous group.

May 22: Graduation Day recognition

Vacation: May 24 – June 12 – Pastor Ron Zoesch will be available for pastoral needs and will lead worship on 5/29. Al Moser will lead worship on June 5th. There will be no communion on June 5th.

Baptisms planned using the Linfor Memorial Fountain on .Father's Day.

Treasurer's Report: Written report on file

Carolyn reviewed the report. Nothing out of the ordinary to report. Ahead YTD and for the month of April.

Mortgage loan balance as of 4/6/16: \$48,298.56

Checkbook balance as of 2/29/16: \$35,675.96

Finance Board: Written report on file

Excellent month – YTD figures are on track.

The Financial Secretary encourages all members to use numbered envelopes, if

possible. This speeds up the Sunday counting process, makes record keeping easier, and minimizes errors. Congregants may contact Jack Fenske or David Saxby to obtain a box of assigned numbered envelopes.

Pastor requested that some money be moved into the Narthex remodel fund as follows: Betty Litz, Hazen Simpkins and Margaret Crooks, whose donations in the amount of \$25.00 each were from the women's group. There were no other donations for these folks. In addition, transfer \$3,000.00 in crab feed funds, and transfer the Bertha Dahl memorial of \$775.00 and have the Opportunity Table be Bertha's memorial. The Astrid Linn Memorial would be the cabinet where we keep the bean gifts, \$75 from the Katie Ramsey memorial be used for the flower chart, and the Fred and Genie Sommers \$800 memorial would be used for the magnetic board. This will bring the Narthex remodel project into the black, and we will have \$7,285.00 (from the Don Miller memorial) remaining to pay for other things. Pastor would like to get a good projector and screen at some future point for use at funerals, etc.

Committee Reports

Community Concerns: Written report on file

A new member, Leland Clark, was welcomed to the Community Concerns committee. Children's Clothing Place (CCP): Faith Thomas organized all the existing clothing and donated any items not currently needed. She also washed and returned all the clothes to the shelf. Faith's granddaughter posted information about CCP and received several responses. Bulletin/News & Reviews updates regarding CCP will be sent to Lauren, the church office secretary.

AI is looking into the possibility of sending flyers to area schools to generate more interest in the CCP project. Once he gets approval of the flyers, he will let Jennifer Connell know so they can be printed.

Winter Sanctuary: A "thank you" letter was received from Sacramento Steps Forward in appreciation for the February event.

The group discussed the important of providing the proper communication for the Bulletin and News & Views, and AI provided the church email: StLukesChurch@att.net.

Upcoming Events: Charles Mack & Parkway School Supply Drive

Deadline: July 31, 2016

Assembling of Supplies Date: August 7, 2016

Holly Hoppman has ordered 100 backpacks and pencil sharpeners for the project. A list of items that are needed to fill the backpacks was provided.

Santa's Workshop: TBD: Faith Thomas and Peggy Moser are working on a date.

Neighbors Helping Neighbors: Date is TBD. Lynn Gavia will ask Lauren to ensure that a sign-up sheet is available for interested parties and Lynn will coordinate with Sandy Waterhouse to set a firm date.

Healthy Living Demonstration: Date is TBD. Carol Carney is working with a contact she recently met to put on a "Healthy Living" demonstration. It was pointed out that Jennifer Connell has a contact that does the same type of thing, and Jennifer will contact that person to set up a time for the demonstration.

Education Board: No written report on file.

Pastor noted that going into the fall, there is the possibility of having a Sunday school class for pre-school and a separate class for school age children. Some of the

confirmands are interested in helping with this. Some of the confirmands have expressed an interest in assisting with this. Parental approval would also be required.

Evangelism Board: Written report on file

Carole Vance reported for Evangelism.

Father's Day pie and ice cream scheduled for June 19th. A sign-up sheet will be available on the Opportunity Table by June 5th.

Narthex remodeling: The cabinet has been installed in the Narthex to store bean jars and blank name tags. A new Flower Chart has also been installed. The Evangelism Board (and the rest of us also) thank those who did the work: Jack Fenske, Jerry Carney, Micki Fenske and Janette Payne.

The following was suggested for Narthex Memorials:

Name Tag Board: Genie Sommer

Opportunity Table: Bertha Dahl

Flower Chart: Katie Ramsey

Lutheran Rose Stained Glass Window: Art & Vi Gibson

Lutheran Trinity Stained Glass Window: Alex & Esther Becker

Diner's Groups: Sign-ups begin July and August for new groups.

Pat Webb is working on an Outreach Luncheon to take place sometime in August, possibly the 20th, at 1:00pm. More information to follow.

Pauline Arndt and Carole Vance met with Lauren in order to learn how to use the church website. Pauline volunteered to upload the articles.

Property Board: Written report on file

Kelly reported on projects completed and on-going within the Property Board as follows:

General Budget: Reviewed April Treasurer's Report. All expenditures are reasonable.

Special Funds: The current balance is \$1,997.83, including all office carpet, but without any crab feed funds.

Miscellaneous Projects Completed/On-Going:

Ice Maker Maintenance: On-going

Replaced Smoke/Carbon Monoxide Alarms at a cost of \$109.21.

Cleaned Sanctuary courtyards and walkways on April 22nd. A skilled technician power washed the flagstone courtyard on the east side of the Sanctuary at a cost of \$350.00.

Jerry Carney and Jack Fenske ran all sprinklers and checked for malfunctioning and broken heads. One broken head was located and will be replaced at no cost.

One sprinkler head was replaced at a cost of \$16.30.

Installed supports for cry room curtain at no cost.

Installed Flashing for Roof/Gutter at no cost.

Proposed Continuing Resolution: On-Going. As of May 11, no Committee meeting or additional progress.

Office Restroom Refurbishing: On-Going

Multi-Purpose Shed Roof: On-Going

Office Carpet: Completed. The remainder of the office carpet (the west conference room) was replaced on April 15th – cost: balance \$1,900.00, total: \$4,410.94; Property Board Special Funds.

Narthex Improvements: On-Going and nearing completion.

Painting: Completed

Staining: Completed

Name Tag Boards: Received on May 2nd, but arrived damaged. A new board has been shipped.

Total cost: about \$8,500.00 plus trim and painting.

On-Going Major Projects:

Office Restroom – on hold until Narthex work is completed.

Re-Roof Shed: Will check with a potential contractor mid-June.

Potential 2016 Major Projects:

Council Feedback: Limited

Funds: Property Board encourages the Council to distribute the 2016 Crab Feed funds and, if feasible, provide a tentative accounting of the Narthex cost with the required Property Board funds noted. **Pastor made it clear that the Property Board will not be required to add any funds to the Narthex remodel.**

South Doors: Potential contractor contacted.

Joint Filler: Contractor has provided preliminary cost estimate for filling the joints under the east walkway, between the Sanctuary and large Courtyard.”

Landscape Contract: New contractor seems to be doing well; however, the new contract needs to be signed. The board thanks Al Moser for his efforts in procuring the new contractor.

Security Fence: Jennifer and Phillip Connell offered to donate funds owed to them (\$3,288.88), towards the construction of future wrought iron security fences to minimize homeless issues, trash, sanitation, etc.

Council Action Requested: Provide tentative approval to construct a wrought iron fence as described, with any costs greater than the Connell donation (if any) to be a Property Board Special Fund expense. A discussion ensued as to the location of the fence, which would be 75’ along the north driveway and to the northern property line, parallel to Center Parkway.

Council approval was unanimous. This would also need to be brought to the congregation for their approval. Council approved this plan with the understanding that the plan will then be taken to the congregation after further investigation of total cost.

Pending: Several minor chores are scheduled:

Repair trash bin

Install irrigation in small courtyard

Mulch planter areas

Spray roundup in planter areas

Locate sewer cleanout in the long sewer line
Install surplus blinds from Narthex in Multi-Purpose Room
Construct Narthex drinking fountain steps (materials on hand).
Store excess carpet (suggested location, Sanctuary attic closet)
Volunteers to perform these chores and are very much welcomed and appreciated.

Youth Board: No Written Report on File:

Mt. Cross Youth Retreat held Apr 29-May 1 was very successful.

WELCA: No Written Report on file

Mother's Day brunch/meeting held on May 7th. The luncheon was catered by Logan's. Several men graciously consented to serve, and also favored the ladies with special music.

Bunco scheduled for June 4th. Card tables, raffle donations are requested.

A nacho bar and taco salad bar is planned this year.

School supplies are needed to fill the backpacks.

Worship & Music: No written report on file

Peggy was absent.

President Maki located and purchased a vertical file for the storage of choir music at a cost of \$60.00.

An Alter Guild training and brunch was held on May 14th.

Choir ends for the summer after the May 29th service.

Karen mentioned that W&M would like to recognize the excellent service of Jacob, the keyboard artist, by giving him a gift card at some near future time.

It was also suggested that Alter Care folks will light the candles from now through the end of summer because Acolytes will be on hiatus.

The confirmation robes need to be replaced. Some of the memorial funds might be a great use for new confirmation robes.

Old Business: CR-2016-1: Allocation & Expenditures of Fund Raiser Net Incomes (Crab Feed, Firework Booth, Luau Dinner)

On-going - rescheduled

Info from previous notes: *Committee meeting held regarding this subject. It was decided that fund raisers not encompassed the by way the way the original Continuing Resolution was written will be excluded. A procedure will be written for these groups going forward.*

President Maki stated that he received communication from a member of the congregation who suggests that a portion of the funds raised from the crab feed and fireworks booth be set aside to be disbursed to community, because these are events that are supported by the community. President Maki has asked that the committee reconvene and discuss this further.

New Business:

The church website is up for renewal: Holly explained the various costs for renewing the website (Domain and the content management - WordPress). After discussing, Council approved renewal for 5 years at a total cost of \$803.80. There is no budget for renewal, however, it was Pastor's feeling that the money should be spent for the 5 year renewal, and explain to the congregation that it was not budgeted previously. Larry and Carolyn will discuss where to take the money from for this expense. Council approved.

Pastor indicated that Erika Korhonen's car window was broken out when she attended church recently. Pastor made a motion that Council reimburse Erica the amount of \$300.00 from the reserve fund. Larry Dockter seconded. Council Approved.

Larry has fireworks flyers on the Opportunity Table for folks to take. Any help is appreciated.

Pastor requested that a note be included in an upcoming News & Views article regarding the need to be very mindful about being careful about leaving things out in the open that are tempting to thieves in cars. He suggested that Paul might also write something about the new wrought iron fence proposal.

Pastor also noted that there will be a new girl scouts "Friendship troop": Daisy's beginning soon.

Meeting adjourned at 8:10 with the Lord's Prayer.

Respectfully submitted,

Karen

Karen Linfor

Council Secretary

Cell: 916-803-7988

Email: karenalinfor@gmail.com