

St. Luke's Lutheran Church Council Meeting
7595 Center Pkwy, Sacramento, CA 95823
March 20, 2018

Present: President Paul Maki, Vice President Larry Dockter, Treasurer Bob Behr, Pastor Carl Hoppman, Secretary Merle Zbrog, Peggy Moser, Faith Thomas, Lauren Orcutt, Carole Vance, Marlene Kiser, Jack Fenske.

Absent: Samantha Basquez, Laura Tice, Kelly Boyer, Ron Webb, and David Saxby.

Call to Order: The meeting was called to order by President Paul Maki at 7:02 pm. Pacific Time.

President Paul Maki's Welcome

Pastor Hoppman opened with prayer.

Larry Dockter read the mission statement:

Through the power of the Holy Spirit, we accept God's call to spread the good news, serve those in need, and share the victory of Jesus Christ throughout the world.

Update from Pastor Hoppman — The widow of the dayworker from Home Depot parking lot attended church March 11. She made a donation for Easter lilies and said she would come again on Easter. Her father is in hospice. Other visitors included Mary and Gary Cadwising. Merle Zbrog will reach out to the Cadwisings.

Approval of Minutes: A draft copy of the minutes was emailed to all council members to review before the meeting. A few changes were made and council was presented with an adjusted copy. Larry Dockter mentioned his name was misspelled.

- MOTION made by Peggy Moser to approve the February 2018 minutes as amended; seconded by Lauren Orcutt.
Motion carried.

Presentation of Reports

The following reports were presented and received with appreciation by the board as information:

Pastor's Report: *Written report on file.* The following points were highlighted: I.

February attendance was good.

- II. Lenten worship has been interesting and a lot of fun.
- III. Holy Week and Easter activities have kept him busy.
- IV. There will be baptisms for members of the Tice and Basquez families on Easter.
- V. Four confirmands are ready for confirmation on May 20.

Treasurer's Report: *Written report on file.*

- I. Envelope offerings for the month were pretty good.
- II. Facility usage is down since *Visions* is not meeting as often as predicted when the budget was created; however, in May and November the Board of Elections will hold voting on the premises which should help to mitigate the shortfall.
- III. "Other" Income 40-10-06 was the Soup Supper sponsored by the Council.
- IV. Reminder that the higher amount in 57-10-12 is for the purchase of new checks and deposit slips and to keep the \$500 balance in the receiving account.

Update of Continuing Resolution: CR-2016-1 presented by Bob Behr. Slight changes and revisions were made, including wordsmithing. The following points were highlighted:

Allocations

(b) The previous CR did not specify the Board or Boards that determined the community organizations that received the tithing from the fundraisers. Since tithing monies are for community organizations, it is logical that this responsibility be with the Community Concerns Board with input from the initiating boards.

(a) The allocation of net income from each fundraiser shall be shown in **notes** in the adopted Annual Budget.

- MOTION made by Bob Behr to accept CR-2016-1 as updated to be effective January 2018; seconded by Peggy Moser.

Motion carried.

Website Training for Council Members— Carole Vance enjoyed the training and praised Rochelle Jaeger for her patience and efforts. Evangelism page has been updated. Faith Thomas brought her laptop to the training and updated the Community Concerns page. The W-ELCA page has been updated. Merle Zbrog reminded members that photos may not be posted without written permission. Information was shared with Council to review and the Executive Committee will work on creating a Continuing Resolution to present to the Council at the April meeting.

Meyer Memorial Update – Larry Dockter stated the remaining balance is \$11, 961.03. The carillon bells may be purchased now. The distribution of the remaining funds will be determined at later date.

Crab Feed – Great outreach. Bob Behr noted that preliminary results from Ron Webb indicate \$7,636.00 received, including \$2,800 from the raffle. Crab was not cleaned well upon receipt and we may receive a \$120 refund from the distributor. Thanks given to all who worked so diligently. Larry Dockter did a great job as M.C. and the Key Club's hard work was well appreciated as indicted by the generous tips received.

Finance Report – *Written report on file.* Bob Behr presented **CR-2018-1 POLICIES AND PROCEDURES FOR MANAGING BANKING ACCOUNTS**. The following points were highlighted:

3. (b) General Budget/Checking Account striving to maintain an account balance of approximately 12% of current annual budget.

Finance Report – continued

4. The audit, completed by July 1 annually, shall ensure that the expenditures are appropriate and that the total expenditures do not exceed the total incomes. A written report of the findings of the audit shall be submitted to the Council and filed appropriately.
5. Procedures outlined.

Pastor Hoppman thanked Bob Behr for his work on this continuing resolution.

- MOTION made by Bob Behr to accept CR-2018-1 as written; seconded by Faith Thomas. *Motion carried.*

Finance Board discussed the Lenten Coin Folders and determined that the quarters were not the responsibility of Worship and Music Committee to be counted after worship on Easter, but should be counted by the Finance Board after Easter. The quarters will be taken to a credit union that would accept them unrolled and issue a check for them. Offering from Maundy Thursday and Good Friday will be counted before Easter Sunday.

Community Concerns Board Report: *Written report on file.* The following points were highlighted:

- Winter Sanctuary March 11 was quite successful. Nothing but one box of books remained on the “Take What You Need” Table.
- Fliers for the community EGGS-stravaganza to be held March 31 in St. Luke’s park have been distributed to the two local schools. Signs will be posted. This event will pay for itself. A sign-up sheet will be in the narthex for anyone willing to supervise the Egg Hunt.
- Committee will be dormant after the EGGS-stravaganza until the fall backpack project.
- Jack Fenske mentioned a bag of frozen candy in the freezer. Pastor Hoppman reminded the Council that the candy is for the Congregational Easter Egg Hunt.
- Community Concerns are aiming for a spring and a fall event. Faith Thomas noted that Lent is a very busy time for the congregation with many too tired to volunteer for one more thing.

Peggy Moser mentioned that someone from another church was impressed by how much we at St. Luke’s do for the community.

Education Board Report: *No written report on file.* Lauren was welcomed back. Sunday School has determined that the following shall be recipients of the Sunday School offerings:

- St. John’s Shelter for Women and Children,
- Lutheran Good Gifts,
- Community Clothes Closet.

Special Sunday School classes will be held focusing on each of those missions.

Evangelism Board Report: *Written report on file.* Carole Vance highlighted the following points:

- March 21 will be the last Lenten Soup Supper. This is to be sponsored by the congregation. Since there were not enough sign-ups, the list was passed around for Council members to fill in.

Evangelism Board Report – continued

- Clean up was so much faster with the new dishwasher. Thanks were given to Craig, Bruce, Jack, and Jerry.
- Easter Breakfast – Kelly Boyer and Eric Linblade will co-chair. Signup sheets are in the narthex. Set up will be Saturday, March 31.
- The board loves the new refrigerators.

Property Board Report: *Written report on file.* Jack Fenske highlighted the following points:

4. (c) Chemicals for the dishwasher must be replaced every 6 months.
6. Custodian. No candidate for a custodian was acceptable. Thus, Vanguard was given a new (verbal) contract (\$100 more per month) for expanding the work to Mondays and Fridays. The committee is happy with the results. Since they now work Mondays, Pastor will not have to clean up on Mondays any more. As far as any minor maintenance needed, they will be contracted out on an as needed basis.
8. All Member Work Day was disappointing as it was poorly attended. It may have been weather related. The church is in pretty good shape, so there is less maintenance work.

Worship and Music Board Report: *No written report submitted.* Peggy Moser mentioned that March 24 will be church clean-up day. Palms will be set up that day. Set up for Maundy Thursday will be on Wednesday, March 28, after choir practice. There will be no April meeting. A baptism will be held on May 6.

Youth Board Report: *No written report submitted.* Pastor Hoppman mentioned that the Youth plan to meet at 2:00 pm on Good Friday to go through the loft. They will have a time of sharing and attend worship that evening.

W-ELCA Board Report: *No written report submitted.* Marlene Kiser announced that W-ELCA meetings average 18 – 20 people. Next month the meeting will include the Kiwanis House tour.

Adjournment: There being no further business to come before the meeting, the meeting was adjourned at 8:06 pm Pacific Time with the Lord's Prayer.

Respectfully submitted,

Merle Zbrog

Merle Zbrog
Council Secretary 562-208-5471
merle_zbrog@mindspring.com