

**St. Luke's Lutheran Church Council Meeting**  
**7595 Center Pkwy, Sacramento, CA 95823**  
**May 15, 2018**

**Present:** President Paul Maki, Vice President Larry Dockter, Treasurer Bob Behr, Pastor Carl Hoppman, Secretary Merle Zbrog, Peggy Moser, Faith Thomas, Carole Vance, Samantha Basquez, Laura Tice, David Saxby, and Jack Fenske (for Kelly Boyer.)

**Absent:** Ron Webb, Kelly Boyer, Lauren Orcutt, and Marlene Kiser.

**Call to Order:** The meeting was called to order by President Paul Maki at 7:00 pm Pacific Time.

**President Paul Maki's Welcome** We are looking forward to confirmation on Sunday and the beginning of the season of Pentecost.

**Pastor Hoppman opened with prayer.**

Laura Tice read the mission statement:

**Through the power of the Holy Spirit, we accept God's call to spread the good news, serve those in need, and share the victory of Jesus Christ throughout the world.**

President Paul Maki recognized birthdays of Kelly Boyer and Samantha Tice.

**Approval of Minutes:** A draft copy of the minutes was emailed to all council members to review before the meeting.

- MOTION made by Peggy Moser to approve the April 2018 minutes as written; seconded by Faith Thomas.  
*Motion carried.*

President Paul Maki mentioned sending a meeting reminder had a positive effect on attendance.

**Presentation of Reports**

The following reports were presented and received with appreciation by the Council as information:

**Pastor's Report:** *Written report on file.* The following points were highlighted:

- I. Rev. Stan Niemi joined the congregation in April and his experiences as a missionary will be highlighted in the *News and Views*.
- II. Pastor Hoppman, along with all rostered clergy, received a letter from ELCA Sierra Pacific Synod Bishop Mark Holmerud with three interesting questions. Pastor Hoppman responded with a letter sharing our experiences at St. Luke's Lutheran Church. The Bishop responded with an affirmation of Pastor Hoppman's "good leadership and witness."
- III. One of the questions sparked an idea for the summer Bible Study: Spirit-Powered Witnessing.
- IV. Pastor Hoppman will be on vacation June 18 – 30 with Pastor Ron Zoesch leading worship and taking emergency calls.

### **Pastor's Report (continued)**

- ❖ There was a question regarding St. Charles Borromeo Catholic Church renovations. This will take place during the summer and insurance waivers will be reviewed.
  
- ❖ As per motions made during the April meeting, two checks were mailed to St. John's Program for Real Change. This money was from the soup suppers (hosted by the Council and congregation) and Community Concerns Board special funds from the crab feed set aside for community outreach.

### **Treasurer's Report:** *Written report on file.*

- I. Income was greater than expenses for the month.
- II. Most expenses are within reason.
- III. Refuse services are running higher than budgeted. This was referred to the Property Board.
- IV. Flower expenses are higher than expected. This was referred to Worship and Music Board.

### **CR-2005-4 Policies and Procedures for the Prevention of Child Abuse.**

A copy of the revised CR was emailed by Larry Dockter to all council members indicating the following changes:

#6 Distribution shall occur on an annual basis in January.

NOTE: #7 Includes important Definitions.

#11 "Additional training will occur every two years using the same, or like, training materials."

The Executive Committee provides the material and keeps diligent records. The Executive Committee must put this on the calendar.

- ✚ Code of Ethics needs to be posted.

This CR will be distributed as soon as possible and retraining will occur every two years beginning 2018.

- MOTION made by Laura Tice to approve **CR-2005-4 Policies and Procedures for the Prevention of Child Abuse** as written and updated; seconded by Peggy Moser.  
*Motion carried.*

**Website Updates and Success Stories** — Paul Maki asked all board chairs to add Website training and updates to their monthly meeting agendas.

- ❖ There was a question regarding redesigning the web page to make it more user friendly. Rochelle designed the page. Suggestions will be considered.

**Meyer Memorial** – Carillon bells are on backorder. Balance after purchase leaves approximately \$5,000.00 in the Meyer Memorial. The distribution of the remaining funds will be determined based on a predetermined list.

## Committee and Board Reports:

**Finance Board:** *Written report on file.* David Saxby highlighted the following points:

#5 An increase from \$100 to \$200 was approved for bulk mail postage to reduce the frequency of check preparation.

#6 Insurance policy is being reviewed and updated.

#7 New Finance Board chair will be needed for 2019 and potential candidates will be considered.

**Community Concerns Board:** *No meeting held. No written report on file.*

- ✚ There was a request that Elizabeth change the hours of the Clothes Closet to 9:00 am – noon, instead of 9:00 am to 1:00 pm.
- Faith Thomas mentioned that Cathy Davis will donate a bin storage unit for clothes storage and Faith Thomas will purchase the bins. Also, items are being collected for the Fall Coat Giveaway and a sock drive.

**Education Board:** *No written report on file.* Pastor Hoppman mentioned the following:

- Sunday School will continue through the summer and will be craft oriented. Substitutes will be needed. We are thankful that Faith Thomas is stepping in.
- The children are excited their offerings were able to purchase a cow, a goat, bees, and chickens.

**Evangelism Board:** *Written report on file.* Carole Vance highlighted the following points:

- Father's Day Pie and Ice Cream Social will be Sunday, June 17.
- A cake has been purchased for Confirmation Sunday.
- ❖ There was a question as to the possibility of posting the Refreshment list in the kitchen. Sometimes an event results in leftovers which can be used on Sundays and it would be nice to inform servers. Carole will look into the feasibility. Faith has a cork board she will donate.
- ❖ There was a question regarding how the Evangelism Board can reach out to the community.

**Property Board:** *Written report on file.* Jack Fenske highlighted the following points:

#3. The sprinklers are all working now.

#7 The Property Board has asked council to provide feedback on how to proceed with an issue regarding the homeless at the south end of the Sanctuary facility.

**Worship and Music Board:** *Written report on file.* Peggy Moser highlighted the following points:

- **Flowers** – This is the first time we did not sell all the lilies ordered and prepaid. The Board will keep watching to see if adjustments need to be made for the 2019 budget.
  - An informational article regarding flowers will be placed in the *News and Views*.
  - Pastor Hoppman mentioned that Triss Hoppman is writing something that would provide members the opportunity after the worship service to purchase flowers that have not been dedicated.
- **Organist** – The Worship and Music Board does not want to delete the budget line item for a choir director at this time, but will revisit this for the 2019 budget.
- **Luau** – Scheduled for September 22, but a chair person is needed in order for this event to take place.

**Youth Board:** *No written report submitted.* Samantha Basquez and Laura Tice mentioned the following:

- They had a good planning meeting.
- 8 students have expressed interest in “Adventures on the Coast” July 15-20 at Mount Cross Others are pending. Payment must be made by June 1.
- The youth loft has been cleaned out.
  
- ❖ Pastor Hoppman mentioned council will find money if it is needed.
- ❖ Pastor Hoppman mentioned that we are so blessed to have Laura and Samantha working with the youth.

**W-ELCA:** *No written report submitted.* Peggy Moser mentioned the following:

- Bunco will be June 2.
- ✚ Marlene Kiser will talk to Samantha Basquez about food.
- ✚ Raffle prizes are still needed. Gift cards or cash were suggested.
  
- July and August will be the Wednesday Bible Study and Potluck.
  
- Mother’s Day Luncheon served 44 people with delicious food, a nice raffle, and songs.

**Additional Comments:**

- ✚ There was a comment raised regarding the amount of paper used at the meetings. Perhaps we should consider better stewardship.
  
- ✚ **Mark Your Calendar:** The next meeting will be **June 19, 2018 at 7:00 pm**. Merle Zbrog will send a reminder email to all council members.

**Adjournment:** There being no further business to come before the meeting, the meeting was adjourned at 8:12 pm Pacific Time with the Lord's Prayer.

Respectfully submitted,

*Merle Zbrog*

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